



# **Warrumbungle Shire Council**

## **Council meeting**

**Thursday, 18 February 2016**

**to be held at the Council Chambers,  
Binnia Street, Coolah**

**commencing at 10.00 am**

## ***Mayor***

Councillor Peter Shinton

## ***Deputy Mayor***

Councillor Murray Coe

## ***COUNCILLORS***

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

## ***MANAGEMENT TEAM***

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community  
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

# Warrumbungle Shire Council

## Vision

Excellence in Local Government

## Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

## We Value

### Honesty

Frank and open discussion, taking responsibility for our actions

### Integrity

Behaving in accordance with our values

### Fairness

Consideration of the facts and a commitment to two way communication

### Compassion

Working for the benefit and care of our community and the natural environment

### Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

### Transparency

Open and honest interactions with each other and our community

### Passion

Achievement of activities with energy, enthusiasm and pride

### Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

### Opportunity

To be an enviable workplace creating pathways for staff development

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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**NOTICE** is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 18 February 2016 at the Council Chambers, Binnia Street, Coolah commencing at 10.00am

# **AGENDA**

Welcome

Turn Off Mobile Phones

## **Order of Business**

Forum

Apologies

Disclosure of Interest

    Pecuniary Interest

    Non Pecuniary Conflict of Interest

Reports

Matters of Concern

Reports to be considered in Closed Council

Item 1C Tenders for Hire of Various Plant Items on a Casual Basis - 2016

Item 2C Tender – Construction of a Category C Rural Fire Service Fire Control Centre and Five Bay Storage Shed

.....  
**STEVE LOANE**  
**GENERAL MANAGER**

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### **Matter to be dealt with “in committee”**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relates to Tenders and are classified CONFIDENTIAL under Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

### **FURTHER that Council resolve:**

- (a) that Council go into closed committee to consider business relating to commercial information
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

.....  
**STEVE LOANE**  
**GENERAL MANAGER**

# WARRUMBUNGLE SHIRE COUNCIL

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# WARRUMBUNGLE SHIRE COUNCIL

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### Item 1 Minutes of Ordinary Council Meeting – 17 December 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Manager Administration and Executive Assistant to the General Manager – Sally Morris (minutes) and Administration Officer - Leigh Ernest (minutes)
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

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**PRESENT:** Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan)

**In attendance:** Manager Administration and Executive Assistant to the General Manager – Sally Morris (minutes) and Administration Officer - Leigh Ernest (minutes)

#### Forum

Mr David Copeland addressed the meeting regarding development application fees for Dunedoo Showground Trust project.

**APOLOGIES:** Cr Clancy

**147/1516 RESOLVED** that the apologies of Cr Clancy be accepted.

**Capel / Coe**  
**The motion was put and carried**

#### **The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest**

The Director Technical Services declared a non pecuniary interest in the matter Item 6 Nominations for Australia Day 2016 – Shire Wide Awards.

#### REPORTS

##### Item 1 Minutes of Ordinary Council Meeting – 19 November 2015

**148/1516 RESOLVED** that the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 November 2015 be endorsed.

**Coe / C Sullivan**  
**The motion was put and carried**

##### Item 2 Minutes of Traffic Advisory Committee Meeting held on 26 November 2015

###### **149/1516 RESOLVED**

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 26 November 2015.
2. That concerns tabled in relation to sight distance and modifications to the intersection at Martin Street and Binnia Street, Coolah be noted and that Council



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advise in writing that there be no further action as the sight distance is adequate for the speed environment FURTHER that the 'Give Way' line marking be reinstated.

3. That the Preschool environment in Barwon Street, Baradine be monitored to the end of the school term by the NSW Police Force, which would include speed, traffic volume and parking and that the matter be brought back to the next meeting to further investigate the issue at hand FURTHER that Council write a letter to the Preschool advising of the Traffic Advisory Committee's determination.
4. That the 2016 Mill 2 Mill Charity Bike Ride from Gunnedah to Manildra on 14-17 March 2016 be approved subject to the provision of a Traffic Management Plan, Public Liability Insurance and referral to the RMS.
5. That the request for installation of school bus signage at the front of Mendooran Preschool be held over until further information is sought from the NSW Department of Education (*Early Childcare*) on bus use at Preschools.
6. That a trial of flexible bollards be installed north to the extent of the existing painted median in Campbell Street, Coolah.
7. That B Double Route Permits be issued on an as needs basis subject to travel conditions, which restrict time of day movements and that the driver is able to produce the Permit when required FURTHER that Council notify the applicant of the Traffic Advisory Committee's determination.

**Todd / Andrews**  
**The motion was put and carried**

### **Item 3 Economic Development and Tourism Advisory Committee Meeting Minutes – 12 November 2015**

#### **150/1516 RESOLVED**

1. That Council accepts the minutes of the Economic Development and Tourism Advisory Committee meeting held on 12 November 2015.
2. That Council makes it clear to Campervan and Motorhome Club of Australia that communities in Warrumbungle Shire are awaiting final decisions about their RV Friendly status, urging the completion of assessments and allocations.
3. That Warrumbungle Shire Council approach the Dept of Immigration to explore opportunities for the integration of refugees into the communities of Warrumbungle Shire.
4. That Council promote a program of increasing population across the shire by presenting a Warrumbungle Shire Tree Change Showcase in 2016.
5. That Council express its concern to the ANU at the partial closure of the Exploratory Centre at Siding Spring Observatory.

**Schmidt / Capel**  
**The motion was put and carried**

### **Item 4 Minutes of Local Emergency Management Committee Meeting – 16 November 2015**

#### **151/1516 RESOLVED:**

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1. That Council notes the minutes from the Local Emergency Management Committee held on 16 November 2015 at Coolah.
2. That the committee endorse the EM Plan Parts 1, 2 and 3 as discussed at the May meeting.
3. The Consequence Management Guide (CMG) for Bushfire was discussed at a Sub Committee Meeting Report conducted on the 7 September 2015 at RFS Coonabarabran.  
Present: S Green (RFS), G Bunyan (RFS), P Southwell (WSC), K Wise (REMO), B Harrison (NSW F&R) and D Maher (LEOCON).  
The Sub Committee produces a report (*CMG for Bushfire*) and with a few amendments the LEMC endorsed the document.

**Schmidt / Capel**  
**The motion was put and carried**

### **Item 5 Warrumbungle Cobbora Transition Fund Committee**

**152/1516 RESOLVED** That Council note progress of the Cobbora Transition Fund projects.

**C Sullivan / Coe**  
**The motion was put and carried**

### **Item 6 Nominations for Australia Day 2016 – Shire Wide Awards**

**153/1516 RESOLVED** that the following awards be made for presentation on Australia Day 2016:

- that Council's Citizen of the Year Award be awarded to Keith Flood of Coonabarabran.
- that Council's Young Citizen of the Year Award be awarded to two recipients being Alycia Trainor of Coolah and David Tighe of Coonabarabran.
- That Senior Citizen of the Year Award be awarded to Avice Boyden of Baradine.
- that Council's Sportsperson of the Year Award be awarded to Troy Palmer of Coolah.
- that Council's Young Sportsperson of the Year Award be awarded to Jake McGlashan of Baradine.

**Schmidt / R Sullivan**  
**The motion was put and carried**

**154/1516 RESOLVED** that Wayne Burgess of Coolah be awarded a Meritorious Award for Sports Administration.

**Capel / C Sullivan**  
**The motion was put and carried**

### **Item 7 Acquisitive Prize Criteria**

**155/1516 RESOLVED** that Council revise the criteria for awarding the Warrumbungle Shire Acquisitive Art prize to include entrants residing outside of the Shire where the subject of the work pertains to Warrumbungle Shire and further, that the style of the artwork be limited to a painting (including drawing, sketching, crayon, charcoal work etc.) and **FURTHER** that a representative of Council, being the Mayor or their nominee, provide input to the judging process for the award.

**Schmidt / Andrews**  
**The motion was put and carried**

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### Item 8 Council Resolutions Report December 2015

Received.

### Item 9 Brick Bats and Bouquets

Received.

### Item 10 Delegations of Authority to the General Manager

**156/1516 RESOLVED** that Council delegate to the General Manager the new policy as follows:

1. Council Policy – Authority to Dispose of Assets  
Authorise the disposal of assets of value less than \$100,000 (including GST), other than land or assets of potentially historical or cultural significance, and in any case not by donation, in accordance with Council's Disposal of Assets Policy Version 2, 19 September 2013 Resolution 107/1314.

**R Sullivan / Capel**

**The motion was put and carried**

### Item 11 Monthly Report from Human Resources – December 2015

Received.

### Item 12 Westpac Banking Corporation Donation of \$1,000 to a Registered Charity or Not for Profit Organisation

**157/1516 RESOLVED** that Council accepts the nomination of the Westpac Rescue Helicopter as the beneficiary of a \$2,000 donation.

**Andrews / Capel**

**The motion was put and carried**

### Item 13 Bank Reconciliation for the month ending 30 November 2015

**158/1516 RESOLVED** that Council accept the Bank Reconciliation Report for the month ending 30 November 2015.

**Capel / R Sullivan**

**The motion was put and carried**

### Item 14 Investments and Term Deposits for Month ending 30 November 2015

**159/1516 RESOLVED** that Council accept the Investments Report for the month ending 30 November 2015.

**Schmidt / Capel**

**The motion was put and carried**

### Item 15 Rates Report for Month Ending 30 November 2015

Received.

### Item 16 Stocktake November 2015

**160/1516 RESOLVED** that Council note the result of the November 2015 Stores Stocktake and approve a stock Write Off of \$4,615.38, and FURTHERMORE that Council approve the sale of the old stock via Grey's On Line.

**Todd / Coe**

**The motion was put and carried**

**10.59am**

**161/1516 RESOLVED** that Item 23 Request to Refund DA Fees be brought forward for consideration at this time.

**Coe / Capel**

**The motion was carried.**

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### Item 23 Request to Refund DA Fees

**162/1516 RESOLVED** that Council does not refund any part of the DA fees paid for DA29/2015.

**Schmidt / Andrews**

**The motion was put and carried**

**11.10am**

**163/1516 RESOLVED** that Council resume consideration of the matters as itemised in the agenda.

**Coe / Capel**

**The motion was carried.**

### Item 17 Annual Code of Conduct Complaints Statistics

**164/1516 RESOLVED** that the annual Code of Conduct Complaints Statistics report shown in attachment 1.0 in the December 2015 Business Paper Agenda noted as information.

**Coe / Schmidt**

**The motion was put and carried**

### Item 18 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

### Item 19 Grazing Licences on Council Owned Land

**165/1516 RESOLVED** that the following grazing licences be issued on Council owned Land and unformed roads:

Property Details	Per Annum	
Lot 1&2 DP847880 – N Nixon	\$530	8.15 ha approx.
Eastern Swanston Park, Coolah J Bennetts	\$1900	5.66 ha approx.
Kenebri Sports Ground, Kenebri G Worrell	\$400	4.42 ha approx.
Part Botheroo Street, Coolah D Ingram	\$300	0.66 ha approx.
River Street, Mendooran – Lots 61,80,63 & 64 to the Castlereagh River J Webb	\$200	3.8 ha approx.

**FURTHERMORE** that the areas of Western Swanston Park, River Street Mendooran (Lot 60) and MR 396 Weetaliba (adjoining Lot 81) remain open to negotiations for a grazing licence, with the General Manager delegated authority to negotiate a grazing licence on Council's behalf.

**Todd / Coe**

**The motion was put and carried**

### Item 20 Viability of Solar Fitment to Council Buildings

**166/1516 RESOLVED** that Warrumbungle Shire Council seeks quotes for the installation of solar power on the following sites with the funding model to be determined based on the final capital costs received:

- Works Depot – Gardener Street, Coonabarabran,
- RFS Fire Control Centre - King Street, Coonabarabran,
- Family Day Care - Robertson Street, Coonabarabran,
- Yuluwirri Kids – Bandulla Street, Coonabarabran,
- Community Building – John Street, Coonabarabran,
- Works Depot – Martin Street, Coolah,

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- Shire Chambers – John Street, Coonabarabran,
- Administration Centre – Binnia Street, Coolah,
- Shire Hall (Library) - Binnia Street, Coolah,
- Water Pump Station - Timor Road, Coonabarabran.

**Coe / Schmidt**  
**The motion was put and carried**

**FURTHERMORE** that Council investigate the installation of solar pumps to cover swimming pools, water and sewerage plants.

**Capel / R Sullivan**  
**The motion was put and carried**

### **Item 21 Stocktake Visitor Information Centre Stocks April-November 2015**

**167/1516 RESOLVED** that Council notes the results of the April to November 2015 Stocktake at the Coonabarabran Visitor Information Centre and approves a nett stock write-off of \$109.54.

**Capel / Schmidt**  
**The motion was put and carried**

### **Item 22 Local Heritage Fund Applications**

**168/1516 RESOLVED** that Council grant \$11,440.00 from the Warrumbungle Shire Council Local Heritage Fund 2015-2016 as recommended in the December 2015 Business Agenda.

**Andrews / C Sullivan**  
**The motion was put and carried**

### **Item 24 Development Applications**

**169/1516 RESOLVED** that Council note the Applications and Certificates Approved, during November 2015, under Delegated Authority.

**Capel / Schmidt**  
**The motion was put and carried**

**11.40am**

**170/1516 RESOLVED** that standing orders be suspended to break for morning tea.

**Schmidt / Sullivan**  
**The motion was put and carried**

**12.00pm**

**171/1516 RESOLVED** that standing orders be resumed.

**C Sullivan / Andrews**  
**The motion was put and carried**

At this time the minutes from the Plant Advisory Committee Meeting Minutes held this morning were presented for Council's consideration.

### **Plant Advisory Committee Meeting Minutes held 17 December 2015**

**172/1516 RESOLVED**

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held in Coonabarabran on 17 December 2015.
2. That Council purchase one (1) Fuso 1024 FK61 Tipping Truck with new Crane from JT Fossey Sales Pty Ltd, Tamworth fitted with a load cover that complies with the tender specifications at a price of \$130,613.18 (ex GST) **FURTHER** that Council trade in Plant No 144 to JT Fossey Sales Pty Ltd, Tamworth for \$40,000.00 resulting in a changeover price of \$90,613.18 being \$25,613.18 over budget.
3. That Council purchase one (1) Fuso FV52SS 8 x 4 Water Truck from JT Fossey Sales Pty Ltd, Tamworth that complies with the tender specifications at a price

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of \$254,614.00 (ex GST) **FURTHER** that Council trade in Plant Item No 170 to JT Fossey Sales Pty Ltd, Tamworth for \$81,818.00 resulting in a changeover price of \$172,795.00 being \$37,796.00 over budget.

**Coe / Sullivan**  
**The motion was put and carried**

**12.05pm**

**173/1516 RESOLVED** that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

**Capel / R Sullivan**  
**The motion was put and carried**

**1.02pm**

**174/1516 RESOLVED** that Council move out of closed Committee.

**Capel / Todd**  
**The motion was put and carried**

**The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.**

### **Item 1C Financial Tendering For Supply and Delivery Bitumen Emulsion**

**175/1516 RESOLVED** that Council approve the tender from Fulton Hogan Industries Pty Ltd for the supply and delivery of Bitumen Emulsion for the period 01/01/2016 to 31/12/2018 (36 months) at the rates specified in table 1 with the provision of a 12 month extension based on satisfactory supplier performance.

**Schmidt / Andrews**  
**The motion was put and carried**

### **Item 2C Tender – Ross Crossing Bridge Project**

**176/1516 RESOLVED** that the Contract for the design and construction of Ross Crossing Bridge on Blue Springs Road and demolition of existing bridge be awarded to Bridging Australia for construction of a bridge 36 metres long and 6.7 metres wide for a price of \$544,895 (excl. GST).

**R Sullivan / Todd**  
**The motion was put and carried**

### **Item 3C Expressions of Interest – Waste Management Model for Collection and Transfer of Wastes and Recyclables**

**177/1516 RESOLVED** that the provision of all waste collection and transfer services be undertaken by Warrumbungle Shire Council.

**Schmidt / Capel**  
**The motion was put and carried**

### **Item 4C Lease Agreement Between Council and Boral for use of Quarry**

**178/1516 RESOLVED** that it is noted that Council's operation of the quarry creates no conflict of interest with any commercial operations Council may have with any client.

**R Sullivan / Schmidt**  
**The motion was put and carried**

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**179/1516 RESOLVED** that additional Item 5C Tender – Construction of a Category C Rural Fire Service Fire Control Centre and five bay storage shed be brought forward for consideration as a matter of urgency.

**Capel / Schmidt**  
**The motion was put and carried**

**Item 5C Tender – Construction of a Category C Rural Fire Service Fire Control Centre and Five Bay Storage Shed**

**180/1516 RESOLVED** that Council award the tender to MAAS Constructions (Dubbo) Pty Limited for \$2,325,065.00 (GST exclusive).

**Capel / Schmidt**  
**The motion was put and carried**

### Matters of Concern

#### Cr Schmidt

- **Exploration Licence for Coal Seam Gas in the Warrumbungle Shire – Request that Council forward a letter requesting licence to be cancelled.**

#### Cr C Sullivan

- **Questioned if Council has received further information regarding amalgamations.**
- **Acknowledgement of the Mayor's letter to the Department of Planning regarding small lot holdings in Dunedoo.**

#### Cr Andrews

- **Questioned the progress regarding the proposed bridge names. Advised a report to be submitted to Council.**

#### Cr Capel

- **Concern raised over the response from the 000 service when reporting a fire at Elong Elong. Issue to be taken to the LEMC meeting.**

#### Cr Todd

- **Warkton Bridge study results. DTS advised that the affected area is due to be replaced next week.**
- **Council undertaking roadworks on weekends. DTS advised that Council is working towards meeting timeframes required by sealing contractors.**
- **Naming of the bridge in Baradine – Advised that the Baradine Progress Association needs to write to Council.**

#### Cr Shinton

- **Email received regarding the closure of Crystal Kingdom and the sale of the collection. Council to investigate opportunities regarding the collection.**

The General Manager and the Mayor wished Councillors and staff a Merry Christmas.

There being no further business the meeting closed at 1.19 pm.

.....  
**CHAIRMAN**

### RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 17 December 2015 be endorsed.

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### Item 2 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 15 December 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Manager Communications & IT – Chris White
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery.

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### Minutes Warrumbungle Cobbora Transition Fund Committee Tuesday 15 December at the Dunedoo MPC 4:30pm

**Present:** S Dent, S Russell, W Hill, Mayor P Shinton (chair), Cr C Sullivan, Cr A Capel, M Warren, T Fergusson, S Stoddart, K Rose, Cr M Coe, P Campbell

**Apologies:** S Loane

Sullivan/Capel

**Attending:** A Parker, C White

#### Previous Minutes

M Warren was present at the meeting held 10 November 2015

Warren/Hill

#### Business Arising

Nil

#### Financial Update

Progress report presented of financials

#### RNSW295 Dunedoo District Infrastructure Revitalisation Fund

1. Milling Park - awning on amenities installed. Cr Coe concerned over damage to exterior walls from mower. Discussion to install timber edges and a low shrubbery garden using plant species similar to that around the nearby Milling Park sculpture, or a concrete strip surrounding the amenities unit.
2. Bolaro Street
  - a. Illuminated sign - to be installed early January. Content for sign to be forwarded to Louise Johnson; request for notice to be placed in Dunedoo Diary requesting content for the sign to be forwarded to Council from the Dunedoo community and business houses.
  - b. Outdoor seating - powder coated aluminium seating to be installed in the Outdoor Seating area adjacent to the Old Bank Building.
3. HV Parking - discussion over ease of truck access and concerns of truck trailers reaching across the railway line when vehicles heading west are turning into the eastern entrance of the HV Parking. To be referred to the RMS.



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4. RV Parking - works complete
5. Robertson Oval - works complete

### **RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project**

1. Jubilee Hall - works nearly complete; floor sanding and amenities completed; exterior painting commencing.
2. Old bank building - library extension works to be completed by mid February; library will be closed early February to enable installation of library fitout.

### **RNSW290 Three Rivers Regional Retirement Community and Learning Centre**

1. Minutes TRRRC Working Group 24 November presented and summary of discussions from TRRRC Working Group meeting held earlier today.  
Sullivan/Capel
2. Announcement of National Stronger Regions Fund (NSRF) of \$2.45 million enables 10 units and a community centre to be constructed as stage two.
3. Upon confirmation of Development Application for demolition, an expression of interest for contractors will be undertaken with recommendations presented to the February Council meeting, with demolition expected to commence late February 2016. Notice to be placed in Dunedoo Diary for written expression of interest from members of the public for purchase and removal of nominated items. Submissions will be forwarded to the successful contractor by Council, although Council can not guarantee the request will be successful.

P Campbell entered the meeting at 5:15pm

4. Three dwelling designs have been confirmed for stage one and stage two construction as per the Master Concept Plan. Discussion over type of dwelling design options for stage two.
5. Operational model – brief summary of options for the operational model was discussed; to cater for a range of socio-economic demographics.

### **General Business:**

1. Opening - thanks passed onto school students for their participation, good behaviour and catering for the event held 4 December 2015.
2. Naming of Old Bank Building - consideration for a new name for the building to avoid confusion of the name Multipurpose Centre (MPC) with the adjacent NSW Health MPS, and to reflect that Westpac will no longer be a tenant in the building.
3. Dissolution of the WCTF 355 committee and associated TRRRC Working Group as per Terms of Reference. The Terms of Reference were resolved by Council under section 355 of the Local Government Act as to provide advice to Council for the projects funded by the Cobbora Transition Fund, being RNSW295, RNSW333, RNSW290, RNSW300 and RNSW324.

**Recommendation:** That the Warrumbungle Cobbora Transition Fund 355 committee be dissolved at the completion of projects for:

- RNSW295 Dunedoo District Infrastructure Revitalisation Fund,
- RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project,
- RNSW300 Mendooran Multipurpose Centre, and
- RNSW324 Three Rivers Recreation Ground Upgrade Project

with a function at Jubilee Hall in March/April 2016.

Coe/Russell  
Motion carried

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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3. A TRRRC 355 committee is planned to be formed to provide advice to Council as per section 355 of the Local Government Act for the TRRRC and Outdoor Living Classroom project with funds totalling \$7.2 million from
  - Restart NSW (project RNSW290) \$4.5 million
  - co-contribution from the Dunedoo Mendooran Aged Hostel Ltd \$250,000 plus additional funds for the Community Centre (amount to be confirmed)
  - National Stronger Regions Fund \$2.45 million.Nominations for the TRRRC 355 committee will be advertised in local papers and on Council's website.
5. Discussion over town entrance signs, being not included in funding for Bolaro Street upgrades as part of *RNSW295 Dunedoo District Infrastructure Revitalisation Fund*.
6. P Campbell wished to acknowledge the commitment by Council staff, Councillors and the Mayor.
7. Cr Sullivan acknowledged the efforts of the community members for their efforts on the 355 committee.

Meeting closed 5:45pm

Next Meeting Tuesday 2 February 2016 4:30pm

### **RECOMMENDATION**

1. That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 15 December 2015 at Dunedoo.
2. That the Warrumbungle Cobbora Transition Fund 355 committee be dissolved at the completion of projects for:
  - RNSW295 Dunedoo District Infrastructure Revitalisation Fund,
  - RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project,
  - RNSW300 Mendooran Multipurpose Centre, and
  - RNSW324 Three Rivers Recreation Ground Upgrade Project,with a function at Jubilee Hall in March/April 2016.

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 3 Minutes of Warrumbungle Cobbora Transition Fund Committee – 2 February 2016

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Manager Property and Risk – Jennifer Parker
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery.

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Warrumbungle Cobbora Transition Fund 355 Committee Meeting Tuesday 2 February 2016 at Dunedoo MPC 4.30pm

**Present:** Mayor P Shinton (Chair), Cr C Sullivan, Cr A Capel, S Loane, M Hensley, W Hill, K Rose, S Stoddart, M Warren,

**Attending:** A Parker, J Parker

1. **Apologies:** Cr M Coe, P Campbell, S Dent  
Stoddart/Capel
2. **Previous Minutes**  
Cr C Sullivan was present at the meeting held 15 December 2015  
Sullivan/Warren
3. **Business Arising**  
Nil
4. **Financial Update**  
Progress report presented of financials
5. **RNSW295 Dunedoo District Infrastructure Revitalisation Fund**
  - a. Milling Park – Works Complete
  - b. Bolaro Street –
    - i. Pedestrian accessibility – Blisters completed. Final fence to be put in the blisters.
    - ii. Illuminated sign – Base to be installed 9 February. Sign to be installed approximately two weeks later. Sign to be in place and working in time for the Bush Poetry Festival. Content for sign to be forwarded to Manager Community and Children’s Services.
  - c. HV Parking – Dunedoo District Infrastructure Revitalisation Fund work completed. The design for the eastern end has been referred to the RMS.
  - d. RV Parking - works complete and site being well used.
  - e. Robertson Oval - works complete – 20 extra bench seats being installed currently.
6. **RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project**
  - a. Jubilee Hall - works nearly complete; exterior painting continuing. Building will be ready for the Bush Poetry Festival.

# WARRUMBUNGLE SHIRE COUNCIL

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- b. Dunedoo MPC - library extension works to be completed by mid February; library will be closed for two weeks whilst recarpeting and painting is happening and to enable installation of library old and new fitout. Landscaping booked in for the back of the building. The 1<sup>st</sup> Macquarie Regional Library meeting to be held in Dunedoo will be held at the premises on 16<sup>th</sup> February 2016.

The Dunedoo MPC to be renamed and re-sign posted "Old Bank Building"

Hill/Warren

### 7. RNSW290 Three Rivers Regional Retirement Community and Learning Centre

- a. Minutes TRRRC Working Group 12 January 2016 presented and accepted.  
Sullivan/Warren
- b. NSRF funding is not yet finalised by the Federal Body.
- c. Demolition update – DA is being processed. When the Tender is out for the demolition any items of value will be advertised on eBay under Councils eBay account with notification to the public that this is happening prior to listing.
- d. Design Update – The design has passed all BASIXs requirement rating between 5 and 7. The plant issues will be taken to the horticultural advisory group.

### 8. RNSW300 Mendooran Multipurpose Centre – Works completed.

### 9. RNSW324 Three Rivers Recreation Ground Upgrade Project – Work completed.

### 10. General Business

- a. Discussion was held around an application for Round 3 Stronger Regions for the third stage. It was suggested that a build will be applied for with a potential three way funding split to complete the Three Rivers Regional Retirement Village using existing Grant funding and funding from the Dunedoo/Mendooran Retirement Committee.  
Warren/Stoddart
- b. Dinner to be held 2<sup>nd</sup> April 2016 (tentative date) at the Jubilee Hall – being a Supper Dance or Dinner Dance and also this will be the formal conclusion of the Warrumbungle Cobbora Transition Fund 355 Committee. School to be approached for catering and a Band to be sought. Tickets to be to cover costs only.

Hill/Warren

**Next Meeting;** Tuesday 8 March 2016 at 4:30pm.

**Meeting closed** 5:30pm

### RECOMMENDATION

That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held at Dunedoo Old Bank Building on 2 February 2016 and **FURTHERMORE** accept the following recommendations;

1. The Dunedoo MPC to be renamed and re-sign posted "Old Bank Building".
2. Dinner to be held 2<sup>nd</sup> April 2016 at the Jubilee Hall – being a Supper Dance and this will be the formal conclusion of the Warrumbungle Cobbora Transition Fund 355 Committee.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 4 Minutes of the Finance and Projects Committee Meeting – 9 February 2016

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	PA to Director Corporate and Community Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF8 Council undertakes periodic performance reviews to ensure the effective and efficient management of its assets, finances and workforce and modifies its actions to deliver better outcomes for the community

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**PRESENT:** Mayor Peter Shinton, Deputy Mayor Cr Murray Coe, Cr Gary Andrews, Cr Anne Louise Capel, Cr Victor Schmidt, Cr Ron Sullivan, Cr Denis Todd, Steve Loane (General Manager), Kevin Tighe (Director Technical Services), Stefan Murru (Director Corporate and Community Services), and Leeanne Ryan (Director Development Services)

1. **APOLOGIES:** Cr Fred Clancy, Cr Chris Sullivan and Lawrence Amato, Kevin Tighe (DTS) joining the meeting late.

Sullivan/Capel

**ATTENDING:** Anna Pham (Graduate Accountant), Liz Webster (Minutes)

#### 2. MINUTES

**RESOLVED** that the minutes of the Finance and Projects Committee meeting held on 10 November 2015 be accepted.

Capel/Sullivan

#### 3. BUSINESS ARISING

It was noted that all “not fit” councils will be unable to access the TCorp borrowing facility (with discounted interest rates) on offer by the State Government to fit councils.

Cr Coe raised the condition of the Lockerbie and Digilah Road intersection.

#### 9:38am Director Technical Services joined the meeting

The General Manager introduced Council’s new Graduate Accountant, Anna Pham.

#### 4. Quarterly Business Review Statement (QBR)

The Director Corporate and Community Services presented the QBR for the December quarter.

Significant points noted include:

- Council’s YTD surplus/ (deficit) from Council’s income statement is a surplus of \$7.824m;
- Council is currently forecasting an accrual surplus (per Council’s income statement) of \$13.764m at the end of the financial year which represents a \$759k increase relative to the original budget;
- Council has currently spent \$7.054m of its proposed \$29.117m (24%) capital program;

# WARRUMBUNGLE SHIRE COUNCIL

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- Council's cash and investments balance is currently forecast to decrease from \$16.377m to \$9.438m at 30 June 2016, assuming Council's extensive capital program is completed this financial year;
- Council's unrestricted cash and investments balance is \$2.279m as at 30 December 2015;
- Council's cash surplus/(deficit) which includes capital expenditure and loan movements, but excludes other balance sheet movements and depreciation is forecast to be a surplus of \$158k at year end. This figure includes supplementary votes submitted for approval discussed below as well as revotes of \$3.432m that are to be funded from restricted assets.

It was also noted that progress to date against budget has been good due to Council's success in gaining grant funding, and the significant capital works program this year. It was noted that some capital projects will not be completed this financial year and will be rolled into the new financial year such as the Three Rivers Retirement Village.

The General Manager enquired on Councillors thoughts on Council's proposed application for NSRF grant funding for the Baradine Water Clarifier. Each LGA is allowed two applications under the NSRF program, and both Council and the Baradine Progress Association are considering lodging an application (Council for the Water Clarifier and the Progress Association for a retirement village proposal). It was agreed that Council proceed with the Funding application for the Baradine Water Clarifier.

The General Manager also advised the meeting that Council had been successful in receiving two (2) grants from Southern Phones for a total of \$25k. These grants will be used for pool improvements - a winch for the Coolah pool and disabled access for the Coonabarabran Pool.

The Director Corporate and Community Services also advised the meeting of an upcoming Business Paper item (March 2016) regarding a class action around a complex GST issue.

**11:05am Meeting broke for Morning Tea**

**11:31am Meeting resumed**

### **5. Special Schedule 7 Audit**

The Office of Local Government (OLG) has requested that as part of the planned Audit of Special Schedule 7 (SS7) auditors for all NSW Councils conduct a preparedness audit of Council's Special Schedule 7 and Asset Management processes. The Director Corporate and Community Services discussed the recent meeting with Council's auditors, and the results of these meetings.

It was noted at this meeting that Council will have considerable work ahead in regards to asset management including continuing the capture of asset data, the improvement of Council's Asset Management Plan by developing separate AMPs for each individual asset class, and the improvement of Asset Management policies and procedures.

Possible costs of improving Council's asset management practices including software requirements were also discussed. It was suggested that Council apply for Innovation Grant funding to assist with any software requirements arising from the SS7 audit.

### **6. Fit for the Future Progress Review**

The Director Corporate and Community Services reported on progress against Council's Fit for the Future Improvement Action Plan. It was noted that Council was originally deemed "Not Fit" as a result of IPART removing the assumption of the re-distribution of FAGs grant from its calculations, however, that post the release of the Stronger Councils, Stronger Communities report in January this year, the re-distribution of the FAGs grants has been clearly put on the State Government's agenda.

# WARRUMBUNGLA SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### GENERAL BUSINESS

The General Manager also advised the meeting that following Council road sealing works the abattoir had received tier 1 status which now enables the abattoir to export product to some countries. This improvement has opened up opportunities for the Shire.

The Service NSW model of providing State Government services through a “one stop shop” auspiced by Council was also discussed.

**NEXT MEETING:** To be advised

**MEETING CLOSED:** 12.15pm

.....  
CHAIRPERSON

### RECOMMENDATION

That Council accepts the Minutes of the Finance and Projects Committee Meeting held on 9 February 2015 at Coolah.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 5 Minutes of Baradine Community Consultation Meeting – 23 November 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

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**PRESENT:** Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services), Gloria Chilstone, Lauren Craig, Liz Cutts, Alison Eastburn, Kevin Eastburn, Judith Hadfield, Ted Hayman, Jennifer Hotchkiss, Cathy Johnston, Roslyn Kidley, Moy Lane, Patrick Lever, Robyn Mayall, Laura Purdy, Senior Constable Brenton Rosier and Irene Worrell.

**APOLOGIES:** Cr Victor Schmidt, Cr Chris Sullivan, Nea Worrell, Glenda Johnson, David Maher

**CHAIR:** Steve Loane (General Manager)

**MINUTES:** Louise Johnson (Manager Children's and Community Services)

#### **CONFIRMATION OF MINUTES**

**RECOMMENDED** that the Minutes of the Baradine Community Consultation Meeting, held on 23 March 2015 be accepted.

**Cr Todd/T Hayman**

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **Sewerage Pumping Station**

The meeting discussed problems with the Sewerage Treatment works. Odour had improved but seems to have returned. Works have been completed to rectify the problem. Draining will be taking place each week.

##### **Contacting Key Council Personnel**

If people have trouble contacting Directors, please contact the General Manager, Steve Loane.

##### **Shade Structure, Baradine Pool**

Shade structure funding to be followed up by the Director Technical Services.

#### **AGENDA ITEMS**

##### **Fit for the Future**

The General Manager provided an overview of the Fit for the Future process and current challenges being faced by Council. The meeting discussed the proposals put forward by Council.



# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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If any of the proposals outlined in the Extraordinary Business Paper were to be implemented then consultation would be undertaken with the community.

### **2015/16 Budget**

The Director Corporate and Community Services distributed a document providing an overview of Councils' 2015/16 budget, including items specific to Baradine. This information, as well as information for other towns, will be available on Council's website.

### **Customer Service Charter**

The Director Corporate and Community Services distributed Councils new Customer Service Charter and provided an overview of the process as well as the Charter. Residents were asked to review the Charter and provide feedback.

### **Electronic Housing Code**

The Director Development Services distributed information on the Electronic Housing Code. This, and further information is available on Council's website.

### **Comprehensive Property Addressing System Program**

Council distributed information on the Comprehensive Property Addressing System Program. Residents were asked to provide feedback on the map and also experiences with addressing.

### **Boundary Adjustments**

Residents noted issues around locality boundaries, such as residents who live in the locality of Terridgerie but have an address in Baradine. It was noted that this issue will hopefully be dealt with through the Comprehensive Property Addressing System Program.

### **Sewerage Connection, Baradine Showground**

Residents noted that the Baradine Showground Trust would like sewerage connected to the Showground. The Trust would like Council to complete 600 metres and the Trust will seek funding for the rest. Discussion needs to occur between the Trust and Council regarding this proposal.

### **Baradine Park**

The meeting discussed access to the Public Toilets in Baradine Park, in particular for people with a disability as well as safety issues within the park. These items will be followed up and considered further by Council.

### **Lions Park – Shade Cover**

Residents raised the issue that the shade cover over the play equipment has been damaged. Council advised the meeting that Council was aware of the damage and the relevant Manager is following up with the provider/manufacture.

### **Baradine Pool**

Various matters were raised in regard to the Baradine pool including hours of operation, pool testing, pool entry fees and the possibility of fees being waived for swimming lessons.

### **Tennis Courts**

Dead tree near tennis courts, tree to be pruned and removed in the near future.

### **Asbestos Issue**

Residents raised concerns regarding an ongoing issue with a property that has asbestos.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Wellington Street trees**

Residents raised concerns regarding trees that were funded by local residents that were to be planted in the main street.

### **Kenebri Properties – Fire Hazard**

Residents raised concerns regarding a number of properties in Kenebri which pose a fire risk.

### **CWA Hall**

Residents noted ongoing issues with water forming in front of the CWA Hall.

### **Bogan Street**

Residents raised concerns regarding traffic and safety issues with Bogan Street.

### **Baradine Central School Ag Plot**

Residents raised concerns regarding the number of cattle in the Ag Plot, and the odour emanating from the cattle. If further issues arise residents to contact Director Development Services.

## **GENERAL BUSINESS**

### **PAMP**

Meeting was advised works had commenced in other towns, works have been scheduled for Baradine.

### **Water & Sewer Access – Private Property**

A resident raised their concerns regarding water and sewer access to their property. Meeting advised the resident to contact Council to discuss this problem.

### **Insurance**

Residents noted that some people were having trouble getting insurance due to living on a flood plain. Council advised the meeting the Insurance Council of Australia should be contacted to assist with these issues.

### **Road to Tip**

Residents raised concerns regarding items on the road to the tip. Council advised the meeting that these concerns have been noted.

### **Weeds**

Residents raised concerns regarding weeds around town. Council advised the meeting the Castlereagh Macquarie County Council (CMCC) are responsible for weeds and matters should be reported directly to the CMCC.

### **Piggery**

Residents enquired regarding roadworks for the new piggery.

**Meeting Closed: 6.45pm**

## **RECOMMENDATION**

That Council accept the minutes from the Baradine Town Committee meeting held on 23 November 2015 at Baradine.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 6 Minutes of Binnaway Community Consultation Meeting – 24 November 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

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**PRESENT:** Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd. Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services) Rob Adams Jeremy Berthet Marg Haley, Glenn Halliday, Nani Kaloumaira, Gerard Kennedy, Jason Mills, Lyn Petherbridge, Mitchell Rawlinson, Larry Tolmie and Ken White.

**APOLOGIES:** Cr Victor Schmidt, Cr Chris Sullivan, George Haley, Pam Southwell and Sandra Taylor

**CHAIR:** Steve Loane (General Manager)

**MINUTES:** Louise Johnson (Manager Children's and Community Services)

#### **CONFIRMATION OF MINUTES**

**RECOMMENDED** that the Minutes of the Binnaway Community Consultation Meeting held on 30 March 2015 be accepted.

**G Halliday/M Haley**

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **Drum Muster**

Funding required for the cage, at present no funding available Manager Regulatory Services to follow up with Glenn Halliday.

##### **Mow Creek**

Works are ongoing and to be completed soon.

#### **AGENDA ITEMS**

##### **Fit for the Future**

The General Manager provided an overview of the Fit for the Future process and current challenges being faced by Council. The meeting discussed the proposals put forward by Council. If any of the proposals outlined in the Extraordinary Business Paper were to be implemented then consultation would be undertaken with the community.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **2015/16 Budget**

The Director Corporate and Community Services distributed a document providing an overview of Councils' 2015/16 budget, including items specific to Binnaway. This information, as well as information for other towns, will be available on Council's website.

### **Customer Service Charter**

The Director Corporate and Community Services distributed Councils new Customer Service Charter and provided an overview of the process as well as the Charter. Residents were asked to review the Charter and provide feedback.

### **Electronic Housing Code**

The Director Development Services distributed information on the Electronic Housing Code. This, and further, information is available on Council's website.

### **Comprehensive Property Addressing System Program**

Council distributed information on the Comprehensive Property Addressing System Program. Residents were asked to provide feedback on the map and also experiences with addressing.

## **GENERAL BUSINESS**

### **Binnaway Pool**

The meeting discussed out of hours access, entry fees and Fit for the Future suggestions concerning the pool.

### **Cattle on Road**

Residents noted ongoing concerns regarding cattle on the local roads. The meeting was advised both Council and the local Police are aware of this issue. The land in question is a Travelling Stock Route (TSR) and therefore this is a Local Land Services (LLS) issue.

### **Resheeting – Warrumbungle Way and Grading of Gravel Roads**

Residents asked questions regarding needs, priorities and temporary measures relating to the roadworks program.

Council noted:

- a) The need for ongoing maintenance and reseals;
- b) Council's program is based on best practice;
- c) Process of prioritisation of works;
- d) Council's Works Program is included in the Business Paper for each Council meeting, Business Papers are available on Council's website;
- e) Ranking and grading related to gravel roads.

### **Water Hydrant**

Residents raised concerns that the water hydrant at the bridge is locked and that residents are unable to access it in an emergency. Generally the hydrant should be accessed by appointment, however, in the event of an emergency Council can be called and will unlock it.

### **After Hours Service**

The meeting was informed that Council has an after hours services in the event that Council needs to be contacted out of its business hours. This service operates on a 24 hour basis. Residents can call the general Council numbers and the call will be received by an after hours call centre. The call will then be directed to the most appropriate person.

# **WARRUMBUNGLA SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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Meeting Closed: 6.35 pm

### **RECOMMENDATION**

That Council accept the minutes from the Binnaway Town Committee meeting held on 23 November 2015 at Binnaway.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 7 Minutes of Coolah Community Consultation Meeting – 25 November 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

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**PRESENT:** Peter Shinton (Mayor), Cr Cr Gary Andrews Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Steve Loane (General Manager), Kevin Tighe (Director Technical Services), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Louise Johnson (Manager Children's & Community Services) Steve Billett, Sal Edwards, Noel Gilbert, Jacqueline Melehan, Ted Miller Jason Mills, and Carol Richard.

**APOLOGIES:**, Cr Murray Coe, Cr Victor Schmidt, Leonie Hutchinson, Greg Piper, Rod Williams.

**CHAIR:** Steve Loane (General Manager)

**MINUTES:** Louise Johnson (Manager Children's and Community Services)

#### **CONFIRMATION OF MINUTES**

**RECOMMENDED** that the Minutes of the Coolah Community Consultation Meeting, held on 25 March 2015 be accepted.

**Cr Capel/S Billett**

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **Phone Reception**

Residents noted this is still an issue.

#### **AGENDA ITEMS**

##### **Fit for the Future**

The General Manager provided an overview of the Fit for the Future process and current challenges being faced by Council. The meeting discussed the proposals put forward by Council. If any of the proposals outlined in the Extraordinary Business Paper were to be implemented then consultation would be undertaken with the community.

##### **2015/16 Budget**

The Director Corporate and Community Services distributed a document providing an overview of Councils' 2015/16 budget, including items specific to Coolah. This information, as well as information for other towns, will be available on Council's website.

##### **Customer Service Charter**

The Director Corporate and Community Services distributed Councils new Customer Service Charter and provided an overview of the process as well as the Charter. Residents were asked to review the

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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Charter and provide feedback. Issues raised and discussed regarding customer service and non response being received for emails being sent to [info@warrumbungle.nsw.gov.au](mailto:info@warrumbungle.nsw.gov.au).

### **Electronic Housing Code**

The Director Development Services distributed information on the Electronic Housing Code. This, and further, information is available on Council's website.

### **Comprehensive Property Addressing System Program**

Council distributed information on the Comprehensive Property Addressing System Program. Residents were asked to provide feedback on the map and also experiences with addressing.

### **Swimming Pool – Pool Blanket**

Meeting was advised that the pool blanket is still unusable. Resident provided quote on blanket retriever to Director Technical Services. The option for solar power was discussed. It was determined that the club would continue to seek funding for the blanket retriever through fundraising and / or other funding opportunities.

### **Road Damage**

Residents raised concerns around damage on local roads.

## **GENERAL BUSINESS**

### **Median Strip**

Residents raised a number of issues in relation to the potential extension of the median strip in Binnia Street. A number of options were discussed and will be considered in ongoing discussions in relation to this issue.

### **Boomera Cemetery**

Residents requested an update on the application for Council to take over as trustee of Boomera Cemetery. Council advised the meeting that a response has not been received from Crown Lands regarding this matter.

### **Meeting Time**

Residents requested that Community Consultation Meetings be held at 5:30pm.

### **Stump 133**

Residents have written to Council, on behalf of the Historical Society regarding Stump 133. A report regarding this matter will be submitted to Council.

### **Coolah District Development Group**

Residents noted the 20 year celebration for Coolah District Development Group. The Development Groups also raised the McMasters Park toilet block project meeting and DA requirements.

**Meeting closed: 4:30pm**

## **RECOMMENDATION**

That Council accept the minutes from the Coolah Town Committee meeting held on 23 November 2015 at Coolah.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Item 8 Minutes of Coonabarabran Community Consultation Meeting – 23 November 2015**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

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**PRESENT:** Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Cr Ron Sullivan, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services), Jack Ayoub, Brenda Baker, Kodi Brady, Michelle Brady, Barbara Broeksema, Sue Brookhouse, Peter Brookhouse, Karyn Cain, Dianne Dow, Liz Fox, Robin Groves, Jane Judd, Louise Knight, Warwick Knight, Inspector David Maher, Joy Pickette, Annette Roach, John Sawyer, Julie Shinton, Peter Small, Debbie Taylor, and Peter Thompson.

**APOLOGIES:** Cr Victor Schmidt, Cr Chris Sullivan

**CHAIR:** Steve Loane (General Manager)

**MINUTES:** Louise Johnson (Manager Children's and Community Services)

#### **CONFIRMATION OF MINUTES**

**RECOMMENDED** that the Minutes of the Coonabarabran Community Consultation Meeting, held on 23 March 2015 be accepted.

**Cr Shinton/Cr Capel**

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **Development Group**

The new Development Group for Coonabarabran was discussed.

##### **RDA Toilet**

The repair of the RDA toilet was brought up at the meeting.

##### **Petroleum Licence**

The fact that petroleum licence 450 is out of date by three years was mentioned at the meeting. It was suggested that Council could write to the relevant government department about this.

#### **AGENDA ITEMS**

##### **Fit for the Future**

The General Manager provided an overview of the Fit for the Future process and current challenges being faced by Council. The meeting discussed the proposals put forward by Council.



# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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If any of the proposals outlined in the Extraordinary Business Paper were to be implemented then consultation would be undertaken with the community.

The proposed rate rise has been included in the later years of the proposal. It is hoped that this would not be required. Any proposed rate rise would require extensive community consultation and would be tied to special projects.

### **2015/16 Budget**

The Director Corporate and Community Services distributed a document providing an overview of Councils' 2015/16 budget, including items specific to Coonabarabran. This information, as well as information for other towns, will be available on Council's website.

Residents asked:

- a) If information regarding how projects are funded could be included in future documents.
- b) How Council's implementation of solar power is progressing. Uralla Council was noted as having completed a similar project.

Meeting was advised the solar power project is progressing well. In the next stage, Council will call for an Expression of Interest to supply solar power on buildings across the Shire.

### **Customer Service Charter**

The Director Corporate and Community Services distributed Councils new Customer Service Charter and provided an overview of the process as well as the Charter. Residents were asked to review the Charter and provide feedback. Cultural Awareness training was also discussed.

### **Electronic Housing Code**

The Director Development Services distributed information on the Electronic Housing Code. This, and further, information is available on Council's website.

### **Comprehensive Property Addressing System Program**

Council distributed information on the Comprehensive Property Addressing System Program. Residents were asked to provide feedback on the map and also experiences with addressing.

### **Councils Investments**

Residents asked about Council's ethical investment strategy. It was noted that as well as seeking the best return, Council could consider ethical investment in addition to this. Council's investments are noted in the Business Paper which is available on Council's website.

### **Disability Respite Home**

Residents noted that there are around 26 parents in the local community who require respite for their adult children who have a disability. Currently parents need to travel to Gilgandra or Narrabri to access respite. Council to investigate the matter further.

## **GENERAL BUSINESS**

### **Mobile Phone and Internet Coverage**

A representative from the Coonabarabran Chamber of Commerce requested that Council write to relevant levels of Government regarding poor mobile phone and internet coverage in Coonabarabran and surrounds.

### **Woolworths Carpark Lane**

Residents raised concerns regarding parking and use of the Woolworths Carpark Lane. This is not Council property and Council have no jurisdiction over this.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **WACCI Art Gallery**

Residents raised the possibility of an Art Gallery being established in Coonabarabran. Council will work with WACCI on this through Council's Tourism Team.

### **Coonabarabran Pool Hoist**

The meeting discussed concerns regarding the pool hoist at the Coonabarabran Swimming Pool. The hoist is not in operation at present and therefore people with a disability are not able to access the pool. Council will investigate this issue.

### **Warkton Road Bridge**

Concerns were raised about the replacement of Warkton bridge.

### **Weeds**

Weed control is the responsibility of the Castlereagh Macquarie County Council (CMCC) and all matters regarding weeds should be reported directly to the CMCC

### **Coonabarabran Youth Club**

The current status of the Coonabarabran Youth Club was discussed. It was noted that there is an agreement in place with the current users.

### **Mowing of Footpaths**

Question was raised regarding mowing and the frequency footpaths are mowed at Ulamambri. Council advised footpaths are mowed on an as needed basis.

### **Ulamambri Hall**

Meeting discussed if Council would consider taking over as the Trustee of Ulamambri Hall. Council suggested a meeting should be booked with Council to discuss this.

### **Communication of Council Programs and Initiatives**

Council was commended on the excellent programs and initiatives being implemented. It was suggested that Council consider more promotion of current programs and initiatives.

**Meeting Closed: 4:45pm**

### **RECOMMENDATION**

That Council accept the minutes from the Coonabarabran Town Committee meeting held on 23 November 2015 at Coonabarabran.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 9 Minutes of Dunedoo Community Consultation Meeting – 25 November 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

---

**PRESENT:** Cllr Gary Andrews, Cllr Anne Louise Capel, Cllr Fred Clancy, Cllr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services) David Copeland, Genevieve Elliott, Lloyd Graham, Sue Graham, Wendy Hill, John Holme, Kylie Rose, Barbara Smith and Ken Westerman.

**APOLOGIES:** Cllr Peter Shinton (Mayor), Cllr Murray Coe (Deputy Mayor), Cllr Chris Sullivan.

**CHAIR:** Steve Loane (General Manager)

**MINUTES:** Louise Johnson (Manager Children's and Community Services)

#### **CONFIRMATION OF MINUTES**

**RECOMMENDED** that the Minutes of the Dunedoo Community Consultation Meeting, held on 25 March 2015 be accepted.

**Cllr Capel / Wendy Hill**

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

No items raised.

#### **AGENDA ITEMS**

##### **Fit for the Future**

The General Manager provided an overview of the Fit for the Future process and current challenges being faced by Council. The meeting discussed the proposals put forward by Council. If any of the proposals outlined in the Extraordinary Business Paper were to be implemented then consultation would be undertaken with the community.

##### **2015/16 Budget**

The Director Corporate and Community Services distributed a document providing an overview of Councils' 2015/16 budget, including items specific to Dunedoo. This information, as well as information for other towns, will be available on Council's website.

##### **Customer Service Charter**

The Director Corporate and Community Services distributed Councils new Customer Service Charter and provided an overview of the process as well as the Charter. Residents were asked to review the Charter and provide feedback.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Electronic Housing Code**

The Director Development Services distributed information on the Electronic Housing Code. This, and further, information is available on Council's website.

### **Comprehensive Property Addressing System Program**

Council distributed information on the Comprehensive Property Addressing System Program. Residents were asked to provide feedback on the map and also experiences with addressing. Residents enquired as to what happened with Cobbora Road. Council advised it had been determined that there would be no change to Cobbora Road.

### **Road Grading**

Those present at the meeting raised a number of specific grading issues which will be followed up by Council.

### **Farmers Markets**

The General Manager indicated Council's support for the Farmers Market. Discussion took place regarding the need for a DA for the Farmers Market, and general rules around DA's.

## **GENERAL BUSINESS**

### **Cobbora Holding Company Tenants**

Residents raised concerns regarding current tenants of Cobbora Holding Company properties not being acknowledged.

### **Official Opening – CTF Projects**

Council reminded residents of the Official Opening of the Cobbora Transition Fund Project being held the following Friday. Residents commented that projects have progressed well and the awning on the toilet makes it look much better.

### **Showground Project**

Residents addressed the meeting regarding Section 94 contributions required for the Showground Project. A letter has been sent to Council to request these fees be waived due to the project being a community project. Council advised the meeting that the letter has been received and a response has been made by Council and a request will be taken to the December Council Meeting.

### **Gutter Issues**

Residents raised issues related to drainage and gutters in town. The photos were reviewed and further investigation will be undertaken.

### **Contaminated Land**

Discussion took place regarding contaminated land in Dunedoo and what is being done in relation to this.

**Meeting Closed: 6.45pm**

## **RECOMMENDATION**

That Council accept the minutes from the Dunedoo Town Committee meeting held on 25 November 2015 at Dunedoo.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 10 Minutes of Mendooran Community Consultation Meeting – 24 November 2015

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

---

**PRESENT:** Cr Peter Shinton (Mayor), Cr Anne Louise Capel, Cr Gary Andrews, Cr Fred Clancy, Steve Loane (General Manager), Kevin Tighe (Director Technical Services), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Louise Johnson (Manager Children's & Community Services), Dennis Althofer, Christine Bayly, Bev Bush, Val Dries, Brenda Jenkins, Jason Mills, Michael Smith, Sydney Sauls, Lynette Yeo.

**APOLOGIES:** Cr Dennis Todd, Cr Victor Schmidt, Michael Ascher, Calton Kopke, Jenny Lloyd, Phil McCormack, Lyndall O'Leary, Lesley Sauls, and Lyndal Yeo

**CHAIR:** Steve Loane (General Manager)

**MINUTES:** Louise Johnson (Manager Children's and Community Services)

#### **CONFIRMATION OF MINUTES**

**RECOMMENDED** that the Minutes of the Mendooran Community Consultation Meeting, held on 30 March 2015 be accepted with an amendment to the attendees, ie. Sydney to Lesley Saul.

**S Saul/B Bush**

#### **BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **Meeting Time**

It was acknowledged that this meeting time appeared to not be suitable for members of the community. General Manager, Steve Loane, apologized for the meeting being held at this time. It was noted, by residents, that a more suitable time would be 5:30pm / 6:00pm.

##### **Water Pressure**

Residents noted that the water pressure still wasn't good. Concerns were raised regarding water pressure in the event of a fire at Coolabah Estate. Council advised that the water pressure should be good when the tank is full. Council will look into why the tank may not always be full.

##### **Road Issues**

It was noted that the street with potholes raised at the last meeting has been fixed. Residents commented that the road is breaking up, in the main street, where the old road joins the new road. Resident raised issue regarding issues with the gutters since the new road has been installed. Council will complete a site visit to inspect and assess these issues.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **AGENDA ITEMS**

#### **Fit for the Future**

The General Manager provided an overview of the Fit for the Future process and current challenges being faced by Council. The meeting discussed the proposals put forward by Council. If any of the proposals outlined in the Extraordinary Business Paper were to be implemented then consultation would be undertaken with the community.

#### **2015/16 Budget**

The Director Corporate and Community Services distributed a document providing an overview of Councils' 2015/16 budget, including items specific to Mendooran. This information, as well as information for other towns, will be available on Council's website. Residents enquired about the Precinct Plans and indicated these need to include all sporting and recreation facilities in the town, even if they aren't co-located. Residents raised concerns regarding the state of the swimming pool during the winter months.

#### **Customer Service Charter**

The Director Corporate and Community Services distributed Councils new Customer Service Charter and provided an overview of the process as well as the Charter. Residents were asked to review the Charter and provide feedback.

#### **Electronic Housing Code**

The Director Development Services distributed information on the Electronic Housing Code. This, and further, information is available on Council's website.

#### **Comprehensive Property Addressing System Program**

Council distributed information on the Comprehensive Property Addressing System Program. Residents were asked to provide feedback on the map and also experiences with addressing. Council indicated this item will stay on the Agenda for future meetings.

#### **Slashing and Spraying**

Residents raised concerns regarding slashing and spraying on Forest Road. Council advised the meeting work has been undertaken on this road.

#### **Camping Ground Sign**

Residents requested a sign be placed near the Police House to show where the camping ground is located.

### **GENERAL BUSINESS**

#### **Program of Mowing**

The Director Technical Services presented a Program of Mowing for the town. This program was distributed to residents in attendance. A copy will also be placed on the town noticeboard.

#### **Tennis Courts – Garden**

Residents asked who was responsible for the garden at the tennis courts, and other garden around town. The Development Group used to maintain these gardens however residents believe this may be Council's responsibility. It was decided that Bev Bush will liaise with Council regarding this matter.

#### **Tennis Courts – Blocked Drain**

It was brought to Council's attention that the drain in the park near the tennis club is always blocked. This was noted and will be actioned.

# **WARRUMBUNGLA SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Footpaths**

Residents commented that the footpath between the Health Centre and the old General Store is causing people to fall over. Council advised the meeting this will be reviewed and actioned as a matter of priority.

### **Dogs**

Residents asked how many dogs you can have in town. The meeting was advised there is no specific legislation but the Ranger can follow up if people have concerns.

**Meeting Closed: 4:30pm**

### **RECOMMENDATION**

That Council accept the minutes from the Mendooran Town Committee meeting held on 24 November 2015 at Mendooran.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 11 Council Resolutions Report February 2016

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	Executive Services Administration Officer - Joanne Hadfield
<b>CSP Key Focus Area:</b>	Local Government and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

---

#### **Reason for Report**

The Council Resolution Report includes Council resolutions from August 2014 to December 2015. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

#### **Background**

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

#### **Issues**

This feedback is provided to Council for information purposes.

#### **Options**

Nil.

#### **Financial Considerations**

Nil.

#### **RECOMMENDATION**

For Council's Information.



# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 12 Delegations of Authority to the General Manager

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Executive Administration Assistant – Joanne Hadfield
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council's governance practices and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

---

### Reason for Report

At the April 2014 Council meeting it was resolved (318/1314) *that Council delegate to the General Manager the acts and regulations as prescribed in this report. FURTHERMORE that any amendment to legislation is automatically bestowed to the General Manager however any new legislation is to be endorsed by Council.*

This report is to update the General Managers delegations with new acts, regulations and council policies as detailed below and in line with.

### Background

In pursuance of Section 335 of the Local Government Act, 1993, the General Manager is generally responsible for the efficient and effective operation of the Council's organisation and for ensuring the implementation, without undue delay, of decisions of the Council.

### Issues

Council maintains a subscription to a delegations database that advises Council of changes to acts and regulations and the requirement for internal council policies. The following additions have been advised for the month of February 2016.

New acts and regulations;  
Surveillance Devices Act 2007

### Council Policy

- Use of Council Corporate Credit Card to a maximum limit of \$15,000 Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy- Version 2
- Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
- Grant a lease or licence of operational land for a period of less than 10 years.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Options**

Nil

### **Financial Considerations**

Nil

### **RECOMMENDATION**

That Council delegate to the General Manager the new Act and policy as follows:

1. New Act – Surveillance Devices Act 2007
2. Council Policy – Use of council Corporate Credit Card to a maximum limit of \$15,000  
Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy-Version
3. Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
4. Grant a lease or licence of operational land for a period of less than 10 years.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 13 Brick Bats and Bouquets

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Manager Administration & Executive Assistant to GM – Sally Morris
<b>CSP Key Focus Area:</b>	Public Infrastructure and Services
<b>Priority:</b>	Ensure the long-term provision and retention of high quality services for our community

---

### Reason for Report

To notify Council of any letters received from community members expressing their appreciation or dissatisfaction.

### Background

Nil

### Issues

Nil

### Options

Nil

### Financial Considerations

Nil

### RECOMMENDATION

For Council's information.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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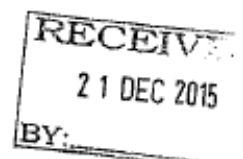


Coolah Central School  
Binnia Street  
COOLAH NSW 2843

Phone: 02 63771101 Fax: 02 63771004  
Email Address: [coolah-c.school@det.nsw.edu.au](mailto:coolah-c.school@det.nsw.edu.au)  
Website: [www.coolah-c.rtweb.com.au](http://www.coolah-c.rtweb.com.au)

15<sup>th</sup> December 2015

General Manager  
Warrumbungle Shire Council  
P O Box 191  
Coonabarabran NSW 2843



Dear Sir/Madam

### Presentation Night 2015

On behalf of the staff and students of Coolah Central School, I would like to thank you for your donation towards our Annual Presentation Night.

Presentation Night is the culmination of a long years work. It recognises dedication and achievement in all areas of school life including academia, sport, citizenship and leadership. The awards provide great encouragement for our students to strive for excellence.

Your continued support is very much appreciated.

Yours sincerely

  
Suzanne Foran  
Relieving Principal

Ref:staID:sss/presentationnight(thankyouletter15)

*"The virtue is in the struggle not the prize"*

# WARRUMBUNGLE SHIRE COUNCIL

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**Binnaway Central School**

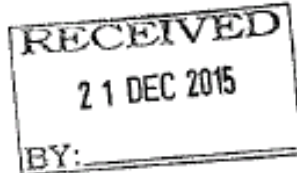
David Street, Binnaway, 2395

Phone: (02) 68441606

Fax: (02) 68441601

email: [binnaway-c.school@det.nsw.edu.au](mailto:binnaway-c.school@det.nsw.edu.au)

Principal: Mr Ken White M.Ed(admin), B.Ed, Dip Teach, macel



17<sup>th</sup> December, 2015

Warrumbungle Shire Council  
John Street  
COONABARABRAN 2357

Dear Sir/madam

On behalf of the students and staff at Binnaway Central School I would like to thank you for your kind donation / sponsorship towards awards at our recent Presentation night. We are very proud of our student achievements here at the school, and your assistance with our awards is much appreciated. We look forward to continuing our relationship next year, and please let me know if there is any assistance or support we can give in the future.

Yours faithfully,

Ken White  
(Principal)

# WARRUMBUNGLE SHIRE COUNCIL

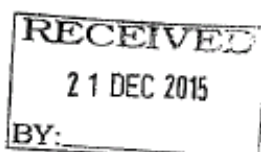
## Ordinary Meeting – 18 February 2016

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## St. Lawrence's Primary School

Dalgarno Street  
PO Box 248  
Coonabarabran NSW 2357  
Tel: 02 6842 1732  
Fax: 02 68421857  
stlawrencescoona@bth.catholic.edu.au



16 December 2015

Dear Sponsor,

Thank you for supporting our Annual Presentation Night. The night proved to be a wonderful occasion and all those involved were pleased with the event.

Many students were recognised for their achievements in class, in cultural activities and in sport. It was pleasing to be able to present the children with tangible reminders of their success. These treasured items will remain with them throughout their lives and in many cases will be passed onto their children to become family mementos. I thank you for your support which has enabled this to happen

St Lawrence's has a big history of involvement with our community. Your involvement as a member of our extended community is welcome and illustrates the links which have formed the spirit of our town.

Thank you once again for the support that you have given our school. It is much appreciated and welcomed and helped to make the night so successful.

Yours faithfully

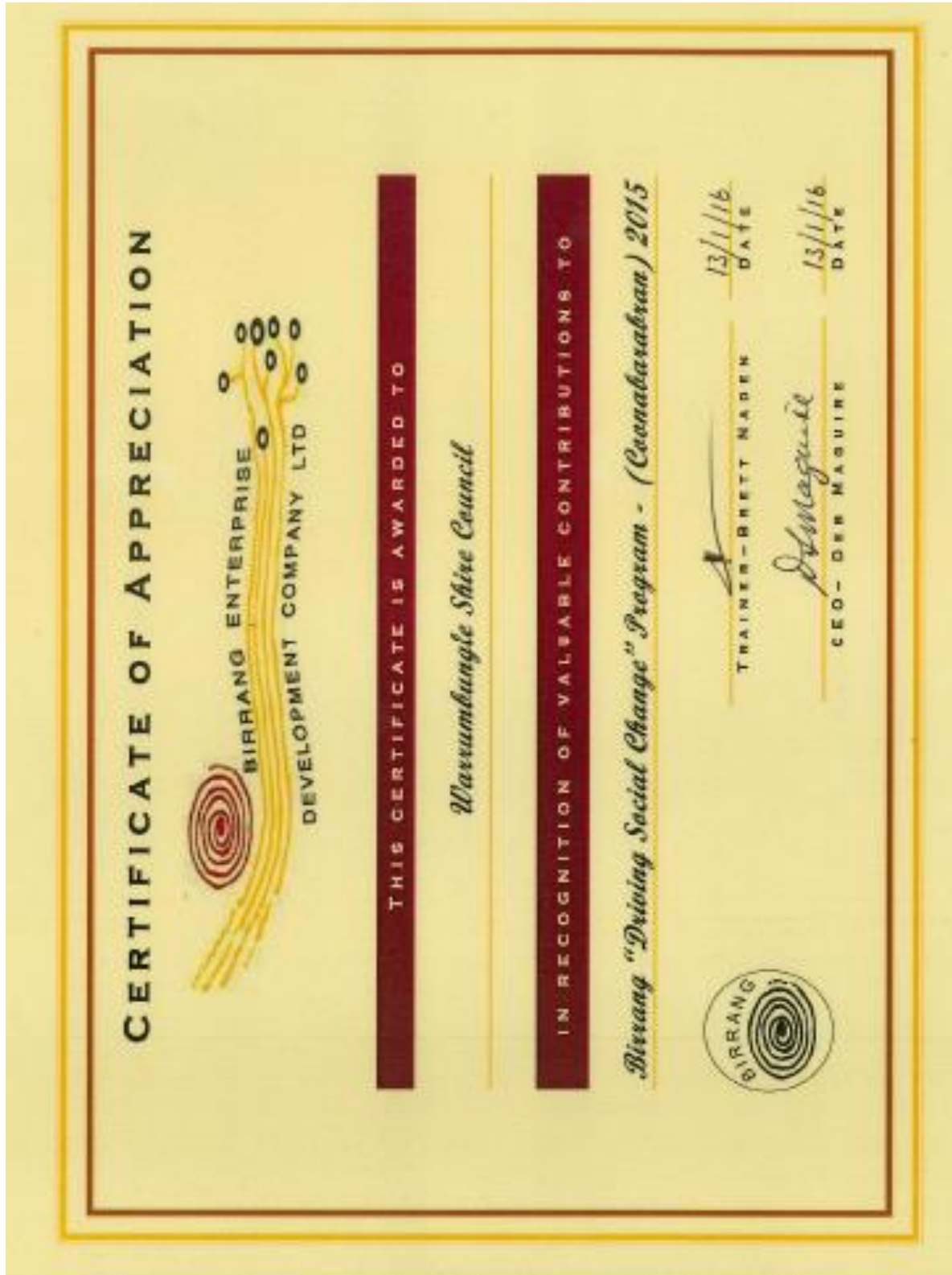
*N. Milford.*

Natasha Milford  
Acting Principal

*AD ALTA VIRTUTE – TO THE HIGHEST VIRTUE*

WARRUMBUNGLE SHIRE COUNCIL

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# WARRUMBUNGLE SHIRE COUNCIL

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### Item 14 Resettlement of Refugees

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Manager Administration & Executive Assistant to GM – Sally Morris
<b>CSP Key Focus Area:</b>	Community and Culture
<b>Priority:</b>	CC1 Opportunities and support mechanisms are developed to ensure that communities across the shire attract and retain young people and families.

---

### Reason for Report

To inform Council of the response to enquiries regarding possibilities of settling new immigrants in our Shire.

### Background

At Council's December 2015 meeting, the Minutes of the Economic Development and Tourism Advisory Committee meeting held on 12 November 2015 were endorsed.

Those minutes included a request "*that Warrumbungle Shire Council approach the Dept of Immigration to explore opportunities for the integration of refugees into the communities of Warrumbungle Shire.*" (**Resolution 150/1516**).

### Issues

A letter was forwarded to the Minister for Immigration and Border Protection on 24 December 2015 expressing an interest in exploring the possibility of settling new immigrants in our Shire and seeking information about the possibilities for potential development options.

On 9 February 2016 Council received a response from the Assistant Minister for Multicultural Affairs (a copy of that response has been forwarded to Councillors under separate cover).

The Minister advises as follows:

*"I note your kind offer of assistance and acknowledge that communities such as Warrumbungle Shire play an important role in providing settlement support and assistance to assist refugees settle into the community. Decisions on settlement locations and numbers have not yet been finalised, however, the locations are expected to align with those where settlement service providers are already operating. Other locations may be considered over time.*



# **WARRUMBUNGLA SHIRE COUNCIL**

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*At this stage, the Australian Government is not considering housing new arrivals outside of existing frameworks for permanent migrants, which is housing found in usual rental markets.”*

### **Options**

Nil

### **Financial Considerations**

Nil

### **RECOMMENDATION**

That Council note the information.

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 15 Warrumbungle Cobbora Transition Fund Committee

<b>Division:</b>	Governance
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Manager Communications and IT – Chris White
<b>CSP Key Focus Area:</b>	Local Economy
<b>Priority:</b>	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

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### Reason for Report

To provide an update of projects funded by the Restart NSW Cobbora Transition Fund.

### Background

The projects funded by the Restart NSW Cobbora Transition Fund to be auspiced by Council are:

1. RNSW295 Dunedoo District Infrastructure Revitalisation \$1,846,500
2. RNSW290 Three Rivers Regional Retirement Community and Learning Centre \$4,500,000
3. RNSW300 Mendooran Multipurpose Centre \$133,445
4. RNSW324 Three Rivers Recreation Grounds Upgrade Project \$287,500
5. RNSW333 Recreational Sporting and Cultural Facilities Improvement Project, Dunedoo Region \$1 million

The Warrumbungle Cobbora Transition Fund 355 Committee (WCTF 355) oversees the progress of the projects.

### Issues

Funding Deeds detail the scope, budget and time schedule for each project component. Updates are submitted monthly to INSW via an online web portal, and are audited by NSW Public Works before reimbursement of funds expended by Council. Monthly updates detail progress of each project as per the timeline, procurement, risk management and cashflow details executed with the Funding Deeds.

Updates on projects follow:

- RNSW333 Jubilee Hall – external painting
- RNSW333 Old Bank Building – landscaping to be completed; construction and fitout of library extension ongoing.
- RNSW295 Robertson Oval – works complete.
- RNSW295 Bolaro Street – illuminated signage board installation;
- RNSW295 Heavy Vehicle Parking – works complete. Additional RMS funding to widen eastern entrance.
- RNSW295 RV Parking/Dump Point – works complete.
- RNSW295 Milling Park – works complete.
- RNSW300 Mendooran Showground – works complete.
- RNSW324 Coolah Recreation Ground – works complete.

# **WARRUMBUNGLE SHIRE COUNCIL**

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- RNSW290 Three Rivers Retirement Community –Development Application for demolition of existing structures confirmed.

### **Options**

Nil

### **Financial Considerations**

Invoices totalling \$231,013 for reimbursement of completed January works were forwarded to INSW. Payment of invoices is pending confirmation by NSW Treasury and audited by NSW Public Works.

Total funds invoiced to INSW for reimbursement to date are \$3,436,332.

### **RECOMMENDATION**

Council note progress of the Cobbora Transition Fund projects.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 16 Dissolution of Warrumbungle Cobbora Transition Fund Committee

<b>Division:</b>	Governance
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Manager Communications and IT – Chris White
<b>CSP Key Focus Area:</b>	Local Economy
<b>Priority:</b>	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

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#### **Reason for Report**

To request dissolution of the current Warrumbungle Cobbora Transition Fund Committee, established under section 355 of the NSW Local Government Act (1993), and to establish the Three Rivers Regional Retirement Community Advisory Committee to provide advice to Council within the funding guidelines of Restart NSW and National Stronger Regions Fund Round 2 for this project.

#### **Background**

At the August 2014 Council meeting, it was resolved to appoint members to the Warrumbungle Cobbora Transition Fund Committee and adopt the Terms of Reference (**Resolution 42/1415**).

The role and objectives of the committee were to make recommendations to Warrumbungle Shire Council to:

*...make recommendations to Warrumbungle Shire Council to oversee the four (4) successful projects from the Cobbora Transition Fund:*

- *RNSW295 Dunedoo District Infrastructure Revitalisation*
- *RNSW290 Three Rivers Regional Retirement Community and Learning Centre*
- *RNSW300 Mendooran Multipurpose Centre*
- *RNSW324 Three Rivers Recreation Grounds Upgrade Project*

In addition, a Three Rivers Regional Retirement Community Working Group provides advice to the Warrumbungle Cobbora Transition Fund Committee, and thereby Council, specifically for the RNSW290 project.

At the December 2015 meeting of the Warrumbungle Cobbora Transition Fund Committee, it was recommended that:

*The Warrumbungle Cobbora Transition Fund 355 committee be dissolved at the completion of projects for*

# WARRUMBUNGLE SHIRE COUNCIL

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- *RNSW295 Dunedoo District Infrastructure Revitalisation Fund,*
- *RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project,*
- *RNSW300 Mendooran Multipurpose Centre, and*
- *RNSW324 Three Rivers Recreation Ground Upgrade Project with a function at Jubilee Hall in March/April 2016.*

Following the provision of additional funds from the National Stronger Regions Fund Round 2 for the Three Rivers Regional Retirement Community project, the project scope has modified. As such, it is proposed a new advisory committee be nominated to provide advice to Council to reflect the change of scope and terms of the two funding programs for the Three Rivers Regional Retirement Community project, being:

- State Government \$4.5 million - Restart NSW RNSW290
- Federal Government \$2.45 million - National Stronger Regions Fund Round Two (NSRF Rd2)

There is an additional co-contribution from community of \$250,000 as per the Restart NSW Funding Deeds.

### **Issues**

Council will need to review the Terms of Reference and determine membership of the proposed Three Rivers Regional Retirement Community Advisory Committee following advertising for nominations of community members.

The Manager Communications and IT provides secretariat support whilst the Manager Projects provides technical, project management and design support to the Warrumbungle Cobbora Transition Fund Committee. It is anticipated secretariat and Project Management support roles from staff will be continued with the Advisory committee going forward, as specified in the Terms of Reference.

### **Options**

Council may choose to continue with the existing Warrumbungle Cobbora Transition Fund Committee and adjust the Terms of Reference.

Council has discretion in the appointment of Committee Members to the proposed new Three Rivers Regional Retirement Community Advisory Committee, and the Terms of Reference, as attached.

### **Financial Considerations**

Total funds to be received for the Three Rivers Regional Retirement Community project and managed/auspiced by Council is \$7.2 million. It should be noted that the Funding requires the formation of a S355 committee.

### **RECOMMENDATION**

1. That Council endorse that the Section 355 Three Rivers Regional Retirement Community Advisory Committee be formed, with nominations from community members to be advertised;
2. That Council dissolve the current Warrumbungle Cobbora Transition Fund Committee on the date of formation of the Three Rivers Regional Retirement Community Advisory Committee.

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 17 Council Seal

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Executive Services
<b>Author:</b>	Director Development Services – Leeanne Ryan
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council's governance practices and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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### Reason for Report

To determine the appropriate use of the Council seal when undertaking Council business and functions.

### Background

Council considered a report on use of the Council seal in 2014 and adopted resolution 13/1415 that states the following:

*“That Council resolve that agreements of five (5) years and under with a value of less than \$149,999 be at the General Managers discretion as to whether a Council seal is applied to the agreement FURTHERMORE that the seal be kept by the General Manager in a secure place FURTHERMORE that the use of the seal be reported to Council at the next Council meeting.”*

It is noted that there are some anomalies with the above resolution due to the fact that the Council seal cannot be applied to a document before a resolution of Council is sought for use of the seal on a particular document.

### Issues

Clause 400 of the *Local Government (General) Regulation 2005* provides as follows:

#### **400 Council seal**

- (1) The seal of a council must be kept by the mayor or the general manager, as the council determines.*
- (2) The seal of a council may be affixed to a document only in the presence of:
  - (a) the mayor and the general manager, or*
  - (b) at least one councillor (other than the mayor) and the general manager, or*
  - (c) the mayor and at least one other councillor, or*
  - (d) at least 2 councillors other than the mayor.**
- (3) The affixing of a council seal to a document has no effect unless the persons who were present when the seal was affixed (being persons referred to in subclause (2)) attest by their signatures that the seal was affixed in their presence.*
- (4) The seal of a council must not be affixed to a document unless the document relates to the business of the council and the council has resolved (by resolution specifically referring to the document) that the seal be so affixed.*

# WARRUMBUNGLE SHIRE COUNCIL

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*(5) For the purposes of subclause (4), a document in the nature of a reference or certificate of service for an employee of the council does not relate to the business of the council.*

Accordingly, the resolution 13/1415 is invalid. The seal can only be affixed after a council resolution specifically referring to a particular document has been made (cl400(4)). Retrospective resolutions (ie a resolution after the seal is affixed, at the next following council meeting) would be in breach of 400(4). Therefore the current resolution is unlawful.

To rectify the situation the resolution of 13/1415 will be disqualified and a replacement resolution has been provided below.

### **Options**

Nil

### **Financial Considerations**

Nil

### **RECOMMENDATION**

That the use of the Council seal on agreements of five (5) years and under with a value of less than \$149,999 be determined by the General Manager providing that a Council resolution is sought for use of the seal before it is applied to any agreement or document **FURTHERMORE** that the seal be kept by the General Manager in a secure place.

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Item 18 Financial Assistance Donation Requests 2015/16 (Round Two)**

<b>Division:</b>	Executive Services
<b>Management Area:</b>	Governance
<b>Author:</b>	PA to Director Corporate Services – Liz Webster
<b>CSP Key Focus Area:</b>	Community and Culture
<b>Priority:</b>	CC4 There is a high degree of public involvement in community activities including volunteerism.

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#### **Reason for Report**

To present to Council details of financial assistance requests received under Council's Financial Assistance Grants program, and seek Council's decision as to which requests will receive funding.

#### **Background**

Council has a current Donations Policy that can be found in Council's Operational Plan and Delivery Program 2015/16. The Donations Policy details the process in which donations are made to community and not for profit organisations in the form of either the waiving of rates, fees and charges or assistance of in-kind works or monetary grants. The complete list of 2015/16 donations as per Section 356 of the Local Government Act (1993) is noted in the Operation Plan and Delivery Program pages 172 – 177.

Each year Council holds two rounds of Financial Assistance Grants (one in August and one in February) where community organisations and members of the public are able to submit requests for financial assistance in the form of a monetary grant capped at \$500 per request. Council's Financial Assistance Grant program is usually well subscribed and Council is often unable to fund all requests. The total budget for Financial Assistance Grant requests is \$20k per annum.

Public submissions were sought from December for this second round 2015/16, which was well promoted on Council's website and local media. Council received 31 applications in the second round, totalling \$14,612.

#### **Issues**

Council must now decide on which of the 31 applications to approve. To assist Council in its deliberations, applications are sorted into the following categories based on the assessment criteria in the policy:

- High Priority – Application meet the criteria and have not received a Financial Assistance Grant in previous year
- Low Priority – Application meets the criteria however have received a Financial Assistance Grant in previous year
- Lower Priority – Application meets only some of the criteria or meets the criteria however receives an annual Council Donation and has received a Financial Assistance Grant in previous year



# WARRUMBUNGLE SHIRE COUNCIL

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- Ineligible – Application does not meet the criteria.

Council has discretion in this matter and may deem any number of selected projects from the list of applicants categorised as Low or Lower as High Priority. A summary of each request (grouped by category) can be found in Appendix 1. Appendix 1 also includes a brief summary of each request to aid in decision making. Council has been provided with a copy of each request under separate cover.

All applications from the February 2016 round have fallen into either the High Priority or Low Priority category.

### Assessment Criteria

The assessment criterion has been prescribed as follows:

*Council will use the following general criteria when considering requests for financial assistance;*

- *Activities which address gaps in service or community development;*
- *Activities which promote community development in a multicultural context and seek to address issues of access and equity;*
- *Involvement from volunteers and self help initiatives which build upon Council's contribution;*
- *Consumer / user participation in management of services / activities*
- *Innovative and creative approaches to identified needs; and*
- *Activities, which use Council funding to attract further resources.*

*There will be a cap of \$500 for Financial Assistance Grants.*

*Council will give low priority to following types of requests for financial assistance;*

- *Activities/services which do not attempt to become self-supporting where the potential exists through fees or other feasible income – producing activities.*
- *Activities of a purely social nature, which do not address the needs of disadvantaged groups.*
- *Activities which are eligible for support from state- wide or regional parent bodies.*
- *Organisations, which have not observed accountability requirements for past Council assistance.*

### Coolah Rock'n at the Racecourse Event

Also for consideration is the Coolah Rock'n at the Racecourse Event which receives a Donation of \$1,000 for this event. A donation was not budgeted for in the initial Operational Plan and Delivery Program. Council has now received a request (request has been provided under separate cover) for Council to support this event which occurs biannually, with the next event scheduled in March 2016. It is suggested that in line with previous practice an amount of \$1,000 be set aside from the Donations Budget to assist in funding this event.

# WARRUMBUNGLE SHIRE COUNCIL

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### Options

Council can choose to either:

- Approve all Financial Assistance requests resulting in an overspend of the \$20k budget of \$3,650;
- Approve only requests in the High Priority category and the Coolah Rock'n at the Racecourse donation resulting in an underspend of \$7,962;
- Approve all requests in the High Priority category, the Coolah Rock'n at the Racecourse donation and several low priority applications to fully expend the \$20k budget;
- Approve none of the requests.

### Financial Considerations

Council currently has a total Financial Assistance Donations Round 2 budget of \$10,962. Details on how this budget was derived can be found in the table below:

<b>Original Budget per Donations Policy</b>	<b>\$20,000</b>
Less:	
Donations from Round 1	(\$ 7,740)
Dunedoo Men's Shed DA Fees	(\$ 298)
Rock'n at the Racecourse	(\$ 1,000)
<b>Final amount Available for Distribution</b>	<b><u>\$ 10,962</u></b>

Any overspend of this amount will need to be funded from Council's General Fund.

### RECOMMENDATION

That Council approves those applications received that have been determined to fall under the High Priority category totalling \$3,000 plus the amount of \$1,000 to Rock'n at the Racecourse.

# WARRUMBUNGLE SHIRE COUNCIL

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### Round One (1) Financial Assistance Grants

<b>High Priority</b>					
<b>Ref.</b>	<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Considered</b>	<b>Description of Project</b>	<b>Previous Donation Received 2014/15 or inclusion in 2014/15 Donations Policy</b>
2	Mendooran Touch Football Inc and Mendooran Cricket Club	\$500	\$500	Assistance towards the purchase of a garden shed for storage to be used by both clubs	
6	Steve Wallace (Reptile Rescue)	\$500	\$500	Purchase of much needed equipment to replace old worn old equipment used to capture, hold & maintain venomous snakes, transport and release – free service to Coonabarabran community including schools and hospitals	
8	Bowen Oval Development Committee	\$500	\$500	For the insulation of the Bowen Oval Canteen walls and ceiling	
15	Pandora Gallery and Visitor Centre	\$500	\$500	To purchase seating for the gallery and visitor centre	
17	Coolah Preschool Kindergarten Inc	\$500	\$500	To assist with the purchase and installation of a rain water tank to be used for water play to help reduce preschool water consumption	
21	Belar Creek Community	\$500	\$500	To assist with the costs of removing the marble WWI Honour board from the Belar Creek Hall and to attach it to a permanent stone structure with a cover, near the Hall December 2016	
<b>Total High Priority</b>		<b>\$3,000</b>	<b>\$3,000</b>		

# WARRUMBUNGLÉ SHIRE COUNCIL

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Low Priority					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2014/15 or inclusion in 2014/15 Donations Policy
1	Mendooran Cricket Club	Not specified	\$500	Request for a donation to assist in purchasing a prize to raffle to raise funds for club equipment, shirts, trophies, etc.	
3	Dunedoo Bowling Club	Not Specified	\$500	Request for sponsorship for the Swan Classic Bowling Tournament	
4	Binnaway Progress Association	\$500	\$500	Purchase of an IPAD	
5	Coonabarabran Bowling Club	Not specified	\$500	Request for sponsorship of the Annual Easter Bowls Carnival	
7	Dunedoo Preschool	\$500	\$500	Prizes for Trivia night fundraiser. \$220 towards a family season ticket for pool and balance of \$280 to purchase other items to be auctioned on the night	2014/2015- Feb 2015 \$500 for annual trivia fundraiser
9	Coonabarabran Rotary Club	\$500	\$500	To assist/subsidise Rotary Youth Program "Rotary Youth Driver Awareness"	2014/2015- \$500 February 2015 for Drivers Awareness Program
10	Baradine Golf Club	\$500	\$500	Assistance to pay council rates	2015/2016 Operational and Delivery Program - \$500 towards rates  2014/2015 Feb 2015 \$500 to assist with rates
11	Mendooran Tennis Club Inc	\$500	\$500	Upgrading of lighting to remaining courts	2015/2016 – Aug 15 \$500 to assist with repairs to lighting on courts
12	DPS Local and Family History Group Inc	\$200	\$200	To assist with the purchase of a multifunctional three tiered cupboard on wheels for the office	2015/2016 Operational and Delivery Program - \$500 monetary grant  2014/2015 - \$429.00 to purchase printer for the office

# WARRUMBUNGLÉ SHIRE COUNCIL

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Low Priority					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2014/15 or inclusion in 2014/15 Donations Policy
13	Baradine District Progress Association - Emergency Information Hub	\$299	\$299	To purchase a double sided Exhibition banner	2014/2015 –\$100 Feb 2015 for advertising for the Baradine 2015 event held in October 2015
14	Mendooran PA&H Association	\$113	\$113	Assistance with the hire costs of the Mendooran Mechanics Institute Hall for the Mendooran PA&H Association's Art Preview evening	2014/2015 \$500 Feb 2015 prize money fine arts section 2015/2016 \$50 August 2015 towards prize money for art show
16	Baradine PA&H Society	\$500	\$500	To assist with the costs of entertainment for the Baradine Annual Show	2015/2016 Operational and Delivery Program - \$50 Art Prize 2014/2015 - \$500 Feb15 to assist with entertainment costs for the '80 <sup>th</sup> ' show
18	Coolah Youth & Community Centre	\$500	\$500	To assist with the purchase of a double panic Exit Device	2015/2016 Operational and Delivery Program Donation of Fully Waste Collection and Management Charges \$425
19	Dunedoo Touch Football Association	\$500	\$500	To purchase a laptop for the Touch Football committee to use	2014/2015 \$500 Aug15 to assist with purchasing of equipment
20	Dunedoo Polocrosse Club	\$500	\$500	Purchase of 12 tables to be used for meals at carnivals and any other events held in the grounds	
22	St Michael's Primary School	\$500	\$500	To assist with funding school excursions for students with the mandatory introduction of a History and Geography syllabus which both require field trips	2015/2016 Operational and Delivery Program - \$70.00 awards night 2014/2015 –\$500 Feb 2015 to assist with costs of swim and survive programs

# WARRUMBUNGLE SHIRE COUNCIL

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Low Priority					
Ref.	Applicant	Amount Requested	Amount Considered	Description of Project	Previous Donation Received 2014/15 or inclusion in 2014/15 Donations Policy
23	Dunedoo Coolah Landcare	\$500	\$500	To purchase a portable PA system to be utilised for announcements, presentations, educational workshops being provided as part of the Made n' Grown Produce and Artisan Market Dunedoo	2015/2016 \$500 Aug 15 assistance with start up costs for markets
24	Dunedoo Showground Trust	\$500	\$500	To construct a disabled persons pathway providing easy access to the function centre	
25	Warrumbungle Arts and Crafts	\$500	\$500	Funds to assist with the day to day operating expenses of the gallery	2015/2016 Operational and Delivery Program - \$1000 Acquisitive Prize 2015/2016 Operational and Delivery Program – Hall Hire for Annual Exhibition
26	Dunedoo Sports Club	\$500	\$500	To assist with the installation of 2 x cricket cages/nets	Council has provided a letter of support for a Local Sports Grant Program with the NSW Office of Sport
27	Coonabarabran High School	\$500	\$500	To assist with the continuation the of Breakfast program established in 2015 with the purchase of necessities to support the program	2015/2016 Operational and Delivery Program \$70 awards night 2014/2015 Feb 2015 \$500 for start up costs for Breakfast program.
28	Coolah Showground and Recreation Reserve Trust	\$500	\$500	To assist with the purchase of a second hand quality stainless steel stove/oven for the canteen	
29	Mendooran & District Volunteer Rescue Squad Inc	\$500	\$500	Finalisation of split system installation – Air-conditioner pipe work and Electrical	2014/2015 \$500 Feb 2015 to assist with VRA Squad Room.
30	Can-Assist	\$500	\$500	Can Assist – Cancer Prevention Workshop (2 Days) Scheduled for 24&25 May.	

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<b>Low Priority</b>					
<b>Ref.</b>	<b>Applicant</b>	<b>Amount Requested</b>	<b>Amount Considered</b>	<b>Description of Project</b>	<b>Previous Donation Received 2014/15 or inclusion in 2014/15 Donations Policy</b>
31	Rural Doctors Network	Not specified	\$500	Donation to CWA Bursary Fund	
<b>Total Low Priority</b>		<b>\$9,612</b>	<b>\$11,612</b>		

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 19 First Quarter Excellence in Achievement Award

<b>Division:</b>	Corporate & Community Services
<b>Management Area:</b>	Human Resources
<b>Authors:</b>	Manager Human Resources – Val Kearnes
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk.

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#### **Reason for Report:**

Each quarter all staff are asked to nominate a staff member or team who they believe go above and beyond the normal requirements for their position and show excellence in their profession. The annual award winner will be chosen from one of the four quarterly award winners.

#### **Background**

Applications for the 2016 First Quarter Employee Excellence in Achievement Award closed on 31 December 2015.

#### **Issues**

MANEX considered the following staff, nominated by their fellow employees for their excellence and dedication in their individual positions.

#### **Individual Staff Excellence Nominations**

- Tyson Galvin (previous quarter nomination)
- Phillip Hensby
- Deanne Britton

The MANEX team considered all nominations and agreed that the 1<sup>st</sup> Quarter Employee Excellence in Achievement Award should be awarded to Tyson Galvin from Corporate & Community Services in Coonabarabran.

#### **Team Staff Excellence Nominations**

- Coonabarabran Plumbing Crew (previous quarter nomination)
- Yuluwirri Kids

The MANEX team considered all nominations and agreed that the 1<sup>st</sup> Quarter Team Excellence in Achievement Award should be awarded to Yuluwirri Kids.

#### **Options**

Consideration of decision by MANEX to award the 1<sup>st</sup> Quarterly Individual Staff and Team Achievement Award



# **WARRUMBUNGLE SHIRE COUNCIL**

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### **Financial Considerations**

One of the four Individual quarterly award winners will be selected in December to receive the yearly award. This staff member will be awarded an extra one week's annual leave as their prize. The winner of the yearly Team Achievement Award will nominate their favourite charity to which Council will pay \$500.

### **RECOMMENDATION**

That Council approve MANEX's nomination of Tyson Galvin as the winner of the 1<sup>st</sup> Quarterly Staff Achievement Award and Yuluwirri Kids as winners of the 1<sup>st</sup> Quarterly Team Excellence Award, to be presented at this meeting.

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 20 Monthly Report from Human Resources – February 2016

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Human Resources
<b>Authors:</b>	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Acting Workplace Health & Safety – Christine Kennedy
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

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#### **Reason for Report**

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

#### **Background**

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety.

Since the last Council Meeting in December 2015 the following positions have been advertised either internally or externally:

- Environmental Health Officer - External
- Supervisor Trades - External
- Manager Urban Services - Internal
- Road Safety Officer - External
- Indigenous Trainee Child Carer – Readvertised
- Temporary Part Time Child Carer – Internal
- HR Officer - Internal
- Part Time Child Care Assistant - Internal
- Temporary Acting Educator Room Leader - Internal
- Graduate Accountant - External
- Sign Crew Labourer - Internal
- Grader Operator – Coonabarabran – Internal
- 2 Recycling Operators – Transfer stations – Internal
- 2 Recycling Operators – Coonabarabran – Internal
- Temporary Assistant Room Leader - Internal

# **WARRUMBUNGLE SHIRE COUNCIL**

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The following positions have been filled since last Council meeting:

- Environmental Health Officer
- Supervisor Trades
- Manager Urban Services
- Temporary Projects Technical Officer
- Road Safety Officer
- Graduate Accountant
- Temporary Part Time Child Carer
- Temporary Assistant Room Leader
- Indigenous Trainee Child Carer
- HR Officer
- 2 Recycling Officers - Coonabarabran
- Part Time Child Care Assistant
- Temporary Acting Room Leader

### **Resignations**

There have been no resignations since the December Council meeting.

### **Issues**

HR has been extremely busy undertaking advertising and interviewing for numerous positions. Several technical positions which have been difficult to fill have now been recruited.

### **LEARNING AND DEVELOPMENT**

Training recommences this month with two of our mechanics undertaking the Automotive Air Conditioning Technology Course in Tomago with WesTrac. This is a three-day course which will result in a National Refrigerant Handling Licence.

The Certificate IV in Leadership and Management continues with workshops being held at the local TAFE Campus for Supervisors or staff who will act in a supervisory role.

A total of four Existing Worker Traineeships have been approved and will commence this month. The traineeships will be undertaken in Certificate III Civil Construction.

The new Indigenous trainee with Yuluwirri Kids has been recruited and her formal training is expected to commence in late February or early March with TAFE Western.

### **WORKPLACE HEALTH AND SAFETY**

Workers Compensation Incidents, Near Misses and claims for December 2015-January 2016 are detailed in the following table:

Directorate	Near Misses	Incidents	New Claims
Corporate and Community Services	-	3	-
Executive Services	-	-	-
Development Services	-	-	-
Technical Services	-	1	1

All incidents have been investigated and control measures implemented.

# **WARRUMBUNGLA SHIRE COUNCIL**

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Reports have been given to appropriate Managers and MANEX and required actions to resolve WHS concerns are in progress

WHS inspections have resumed, with two inspections generally to be carried out weekly across the Shire. Procedures and action plans are also being reviewed to streamline and track outcomes.

### **RECOMMENDATION**

For Council's information.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 21 Bank Reconciliation for the Month Ending 31 December 2015

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Supervisor Finance – Lisa Grammer
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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#### **Reason for Report**

The following report provided to Council is a summary of Council's monthly bank reconciliation.

#### **Background**

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

#### **Issues**

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT Payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

#### **Options**

Nil

#### **Financial Considerations**

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

# WARRUMBUNGLE SHIRE COUNCIL

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### Summary

Balance per General Ledger - 31 December 2015

<b>General Ledger</b>	<b>Amount</b>
Trust Bank Account	396,842
Bushfire Trust Account	10,748
Bushfire Trust Investment Account	236,666
General Bank Account	457,119
Investment At Call General	11,638,452
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
<b>Total per General Ledger</b>	<b>16,611,827</b>

<b>Bank</b>	<b>Balance</b>
<b><u>General</u></b>	
Commonwealth General Account	392,311
<b>Total – General</b>	<b>392,311</b>
<b><u>Investments</u></b>	
Term Deposits	15,510,452
<b>Total Investments</b>	<b>15,510,452</b>
<b>Sub Total WSC Operational Accounts</b>	<b>15,902,763</b>

<b><u>Trust</u></b>	
Commonwealth Trust Account	396,442
<b>Total – Trust</b>	<b>396,442</b>
<b><u>WSC Mayors Bush Fire Appeal Trust</u></b>	
Commonwealth Mayors Fund General Account	10,748
Commonwealth Mayors Fund Savings Account	236,666
<b>Total - WSC Mayors Bush Fire Appeal Trust</b>	<b>247,414</b>
<b>Total All Bank Accounts</b>	<b>16,546,619</b>
<i>Add:</i>	
Outstanding Deposits - General	66,064
Outstanding Deposits - Trust	400
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	(1,256)
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
<b>Balance adjusted for outstanding deposits &amp; Un-presented cheques (Final Bank Balance)</b>	<b>16,611,827</b>
<b>Variance between Final Bank Balance and General Ledger</b>	<b>-</b>

# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

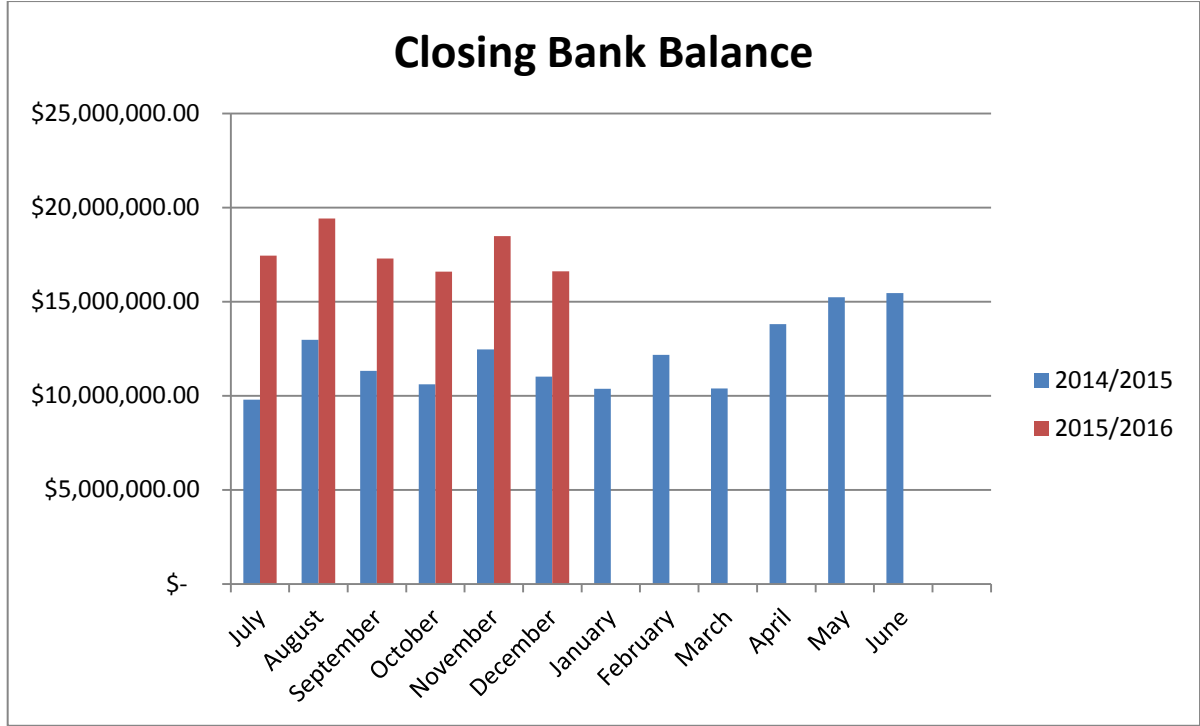
Balance as per Bank Account History as at 31 December 2015

<b>Month</b>	<b>Funds Held in General Account</b>	<b>Funds Held in Trust Account</b>	<b>Mayors Bushfire Appeal Trust Account</b>	<b>Investment</b>	<b>TOTAL</b>	<b>Net of Outstanding Deposits and Un-presented Cheques</b>	<b>End of Month Closing Bank Balance</b>
Jun-15	300,089	269,553	285,549	14,588,295	<b>15,443,486</b>	9,906	<b>15,453,392</b>
July-15	1,206,649	269,553	285,682	15,543,572	<b>17,305,456</b>	141,326	<b>17,446,782</b>
Aug-15	2,078,478	269,553	281,051	16,223,368	<b>18,852,450</b>	559,910	<b>19,412,360</b>
Sep-15	737,774	277,125	276,416	15,956,987	<b>17,248,302</b>	43,169	<b>17,291,471</b>
Oct-15	446,724	283,870	276,758	15,506,080	<b>16,513,432</b>	84,368	<b>16,597,800</b>
Nov-15	317,599	395,362	247,101	16,937,552	<b>17,897,614</b>	581,263	<b>18,478,877</b>
Dec-15	392,311	396,442	247,414	15,510,452	<b>16,546,619</b>	65,208	<b>16,611,827</b>

**WARRUMBUNGL SHIRE COUNCIL**

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**RECOMMENDATION**

That Council accept the Bank Reconciliation Report for the month ending 31 December 2015.



# WARRUMBUNGLA SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 22 Bank Reconciliation for the Month Ending 31 January 2016

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Supervisor Finance – Lisa Grammer
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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#### **Reason for Report**

The following report provided to Council is a summary of Council's monthly bank reconciliation.

#### **Background**

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

#### **Issues**

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT Payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

#### **Options**

Nil

#### **Financial Considerations**

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

### Summary

Balance per General Ledger - 31 January 2016

General Ledger	Amount
Trust Bank Account	399,642
Bushfire Trust Account	10,748
Bushfire Trust Investment Account	236,957
General Bank Account	312,643
Investment At Call General	10,640,056
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
<b>Total per General Ledger</b>	<b>15,472,046</b>

Bank	Balance
<b>General</b>	
Commonwealth General Account	267,520
<b>Total – General</b>	<b>267,520</b>
<b>Investments</b>	
Term Deposits	14,512,055
<b>Total Investments</b>	<b>14,512,055</b>
<b>Sub Total WSC Operational Accounts</b>	<b>14,779,575</b>

<b>Trust</b>	
Commonwealth Trust Account	399,642
<b>Total – Trust</b>	<b>399,642</b>
<b>WSC Mayors Bush Fire Appeal Trust</b>	
Commonwealth Mayors Fund General Account	10,748
Commonwealth Mayors Fund Savings Account	236,957
<b>Total - WSC Mayors Bush Fire Appeal Trust</b>	<b>247,705</b>
<b>Total All Bank Accounts</b>	<b>15,426,922</b>
<i>Add:</i>	
Outstanding Deposits - General	51,971
Outstanding Deposits - Trust	
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	(6,847)
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
<b>Balance adjusted for outstanding deposits &amp; Un-presented cheques (Final Bank Balance)</b>	<b>15,472,046</b>
<b>Variance between Final Bank Balance and General Ledger</b>	<b>-</b>

# WARRUMBUNGLE SHIRE COUNCIL

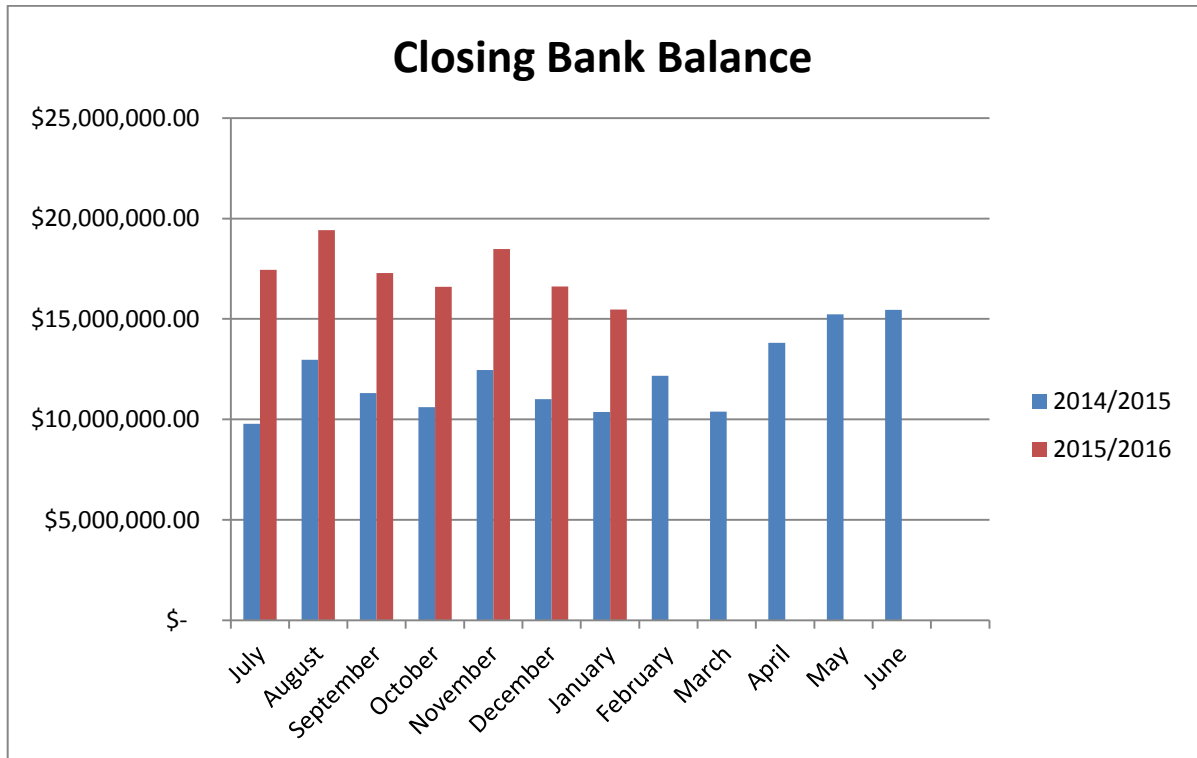
## Ordinary Meeting – 18 February 2016

Balance as per Bank Account History as at 31 January 2016

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jun-15	300,089	269,553	285,549	14,588,295	15,443,486	9,906	15,453,392
July-15	1,206,649	269,553	285,682	15,543,572	17,305,456	141,326	17,446,782
Aug-15	2,078,478	269,553	281,051	16,223,368	18,852,450	559,910	19,412,360
Sep-15	737,774	277,125	276,416	15,956,987	17,248,302	43,169	17,291,471
Oct-15	446,724	283,870	276,758	15,506,080	16,513,432	84,368	16,597,800
Nov-15	317,599	395,362	247,101	16,937,552	17,897,614	581,263	18,478,877
Dec-15	392,311	396,442	247,414	15,510,452	16,546,619	65,208	16,611,827
Jan-16	267,520	399,642	247,705	14,512,055	15,426,922	45,124	15,472,046

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016



### **RECOMMENDATION**

That Council accept the Bank Reconciliation Report for the month ending 31 January 2016.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 23 Investments and Term Deposits for Month ending 31 December 2015

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Supervisor Finance – Lisa Grammer
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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### Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

### Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General ) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

### Issues

#### ***Comments on Performance for the Month***

##### *Term Deposits and At Call Accounts*

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month, \$2m of term deposits matured, earning \$13,987 in interest.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$557,394 were made from these accounts and \$15,506 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$8.510m.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### *Income Return*

The average rate of return on Investments for the month of 2.56% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.34% by 0.22% or 9.40%.

On a year to date basis, interest received, and accrued, totals \$193,452 which is 50% of the annual budget.

Depending upon the timing of forecast cash flows, consideration will be given to investing for higher interest yields.

### **Options**

Nil

### **Financial Implications**

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

### Summary

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
<b>At Call Accounts</b>						
NAB Cash Maximiser	1-Oct-15	at call	at call	AA-	1.99%	4,953,901
ANZ at Call	1-Oct-15	at call	at call	AA-	1.55%	723,584
Community Mutual Group	1-Oct-15	at call	at call		2.35%	2,684,449
Westpac at Call	1-Oct-15	at call	at call	AA-	-	23,943
NAB Eftpos At Call	1-Oct-15	at call	at call	AA-	-	124,575
						<b>8,510,452</b>
<b>Term Deposits</b>						
NAB	1-Oct-15	5-Jan-16	96	AA-	2.98%	2,000,000
Commonwealth Bank	9-Nov-15	8-Feb-16	91	AA-	2.88%	1,000,000
ANZ	10-Nov-15	15-Feb-16	97	AA-	2.90%	2,000,000
Commonwealth Bank	25-Nov-15	24-Mar-16	120	AA-	2.97%	2,000,000
						<b>7,000,000</b>
<b>TOTAL</b>						<b>15,510,452</b>

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

Table 1: Investment Balances as at 31 December 2015

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser	4,544,290	400,000	9,611	4,953,901
ANZ At Call	323,036	400,000	548	723,584
Community Mutual Group	2,679,102		5,347	2,684,449
Westpac General At Call	27,451	(3,508)	-	23,943
NAB Eftpos At Call	363,673	(239,098)	-	124,575
ANZ	1,006,886	(1,006,980)	94	-
Commonwealth Bank	1,006,910	(1,007,006)	96	-
NAB	2,009,770		5,048	2,014,818
Commonwealth Bank	1,001,652	-	2,439	1,004,091
ANZ	2,003,169	-	4,913	2,008,082
Commonwealth Bank	2,000,811	-	5,031	2,005,842
<b>Total</b>	<b>16,966,750</b>	<b>(1,456,592)</b>	<b>33,127</b>	<b>15,543,285</b>

Table 2: At Call and Term Deposits - Monthly Movements

### Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

\_\_\_\_\_  
Responsible Accounting Officer

### RECOMMENDATION

That Council accept the Investments Report for the month ending 31 December 2015.



# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 24 Investments and Term Deposits for Month ending 31 January 2016

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Supervisor Finance – Lisa Grammer
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

---

### **Reason for Report**

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

### **Background**

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General ) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

### **Issues**

#### ***Comments on Performance for the Month***

##### *Term Deposits and At Call Accounts*

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month, \$2m of term deposits matured, earning \$15,839 in interest and new placements of \$4.5m were made and the month end balance was \$9.5m. \$1m was placed with CBA for a period of 62 days at an interest rate of 2.82%, \$2m was placed with ANZ for a period of 90 days at an interest rate of 3.10% and \$1.5m was placed with BOQ for a period of 124 days at an interest rate of 3.10%.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$3.107m were made from these accounts and \$9,264 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$5.012m.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### *Income Return*

The average rate of return on Investments for the month of 2.67% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.27% by 0.40% or 17.62%.

On a year to date basis, interest received, and accrued, totals \$224,097 which is 58.05% of the annual budget (i.e 0.50% under Budget).

Depending upon the timing of forecast cash flows, consideration will be given to investing for higher interest yields.

### **Options**

Nil

### **Financial Implications**

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate. However, depending on prevailing interest rates, Council may not reach Budget.

# WARRUMBUNGLA SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

### Summary

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
<b>At Call Accounts</b>						
NAB Cash Maximiser	1-Oct-15	at call	at call	AA-	1.99%	2,558,315
ANZ at Call	1-Oct-15	at call	at call	AA-	1.55%	32,799
Community Mutual Group	1-Oct-15	at call	at call		2.35%	2,288,891
Westpac at Call	1-Oct-15	at call	at call	AA-	-	23,942
NAB Eftpos At Call	1-Oct-15	at call	at call	AA-	-	108,108
						<b>5,012,055</b>
<b>Term Deposits</b>						
Commonwealth Bank	9-Nov-15	8-Feb-16	91	AA-	2.88%	1,000,000
ANZ	10-Nov-15	15-Feb-16	97	AA-	2.90%	2,000,000
Commonwealth Bank	5-Jan-16	7-Mar-16	62	AA-	2.82%	1,000,000
Commonwealth Bank	25-Nov-15	24-Mar-16	120	AA-	2.97%	2,000,000
ANZ	5-Jan-16	4-Apr-16	90	AA-	3.10%	2,000,000
Bank Of QLD	5-Jan-16	9-May-16	124	AA-	3.10%	1,500,000
						<b>9,500,000</b>
<b>TOTAL</b>						<b>14,512,055</b>

**Table 1: Investment Balances as at 31 January 2016**

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

<b>Bank</b>	<b>Opening Balance</b>	<b>Net Placements/ Withdrawals</b>	<b>Interest Accrued/ Received</b>	<b>Closing Balance</b>
NAB Cash Maximiser	4,953,901	( 2,400,000)	4,414	2,558,315
ANZ At Call	723,584	(691,193)	408	32,799
Community Mutual Group	2,684,449	(400,000)	4,442	2,288,891
Westpac General At Call	23,943	(1)	-	23,942
NAB Eftpos At Call	124,575	(16,467)	-	108,108
NAB	2,014,818	(2,015,839)	1,021	-
Commonwealth Bank	1,004,091	-	2,439	1,006,530
ANZ	2,008,082	-	4,913	2,012,995
Commonwealth Bank	-	1,000,000	2,003	1,002,003
Commonwealth Bank	2,005,842	-	5,031	2,010,873
ANZ	-	2,000,000	5,251	2,005,251
BOQ	-	1,500,000	3,303	1,503,303
<b>Total</b>	<b>15,543,285</b>	<b>(1,023,500)</b>	<b>33,225</b>	<b>14,553,010</b>

**Table 2: At Call and Term Deposits - Monthly Movements**

### **Certification of Responsible Accounting Officer**

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

\_\_\_\_\_  
Responsible Accounting Officer

### **RECOMMENDATION**

That Council accept the Investments Report for the month ending 31 January 2016.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

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### Item 25 Rates Report for Month Ending 31 December 2015

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Water Officer – Rachael Carlyle
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

---

### **Reason for Report**

To report on Council's monthly rates and annual charges collection performance.

### **Background**

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2015 was 8.44% which is below the OLG recommended benchmark.

### **Issues**

The outstanding rates and annual charges ratio as at 31 December is 9.86%. This figure is Lower than the 10% benchmark proposed by the OLG. The overall outstanding charges ratio as at 31 December 2015 is 10.56%.

### **Options**

For Council Information

### **Financial Considerations**

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

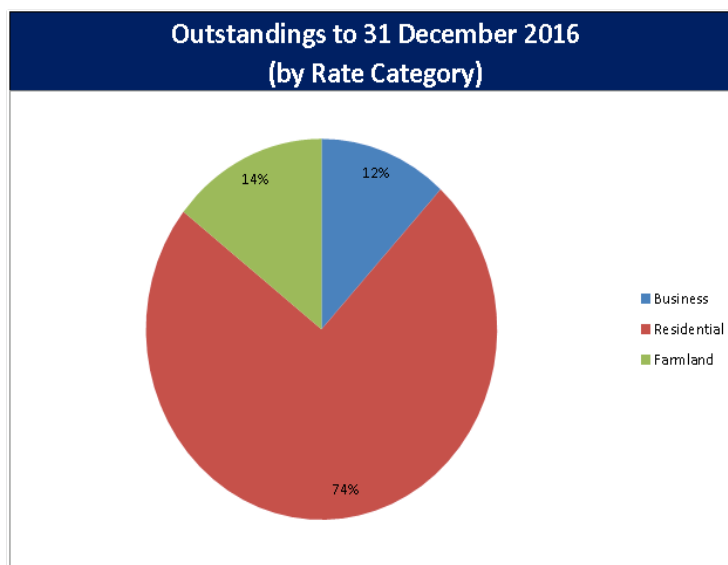
RATE/CHARGE TYPE	RATE ARREARS 2014/15	2015/16 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2015/16	COLLECTION % 2015/16	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	625,471	7,586,395	(166,900)	(8,938)	22,563	23,929	8,082,520	(4,203,186)	3,879,334	52.00%	725,554	8.98%
Water	198,238	1,341,427	(72,933)	(728)	6,762	-	1,472,766	(773,970)	698,796	52.55%	208,100	14.13%
Sewerage	67,107	1,028,541	(52,449)	(163)	2,574	-	1,045,610	(563,901)	481,709	53.93%	78,835	7.54%
Trade Waste	-	8,075	-	-	5	-	8,080	(5,452)	2,628	67.48%	243	3.00%
Garbage	220,480	1,896,247	(109,809)	(1,540)	7,616	-	2,012,994	(1,097,104)	915,890	54.50%	231,568	11.50%
<b>TOTAL RATES AND ANNUAL CHARGES</b>	<b>1,111,296</b>	<b>11,860,685</b>	<b>(402,091)</b>	<b>(11,369)</b>	<b>39,520</b>	<b>23,929</b>	<b>12,621,970</b>	<b>(6,643,613)</b>	<b>5,978,357</b>	<b>52.64%</b>	<b>1,244,300</b>	<b>9.86%</b>
Sewer Access (Water Billing)	188,605	207,125	-	273	2,724	-	398,727	(171,189)	227,538	42.93%	73,424	18.41%
Water Consumption	755,650	1,330,922	-	6,109	13,845	3,716	2,110,242	(879,186)	1,231,056	41.66%	284,579	13.49%
Sewer Consumption	49,044	86,863	-	-	381	-	136,288	(61,058)	75,230	44.80%	10,630	7.80%
Trade Waste	-	10,044	-	(86)	4	-	9,962	(3,769)	6,193	37.83%	-	0.00%
<b>TOTAL WATER SUPPLY SERVICES</b>	<b>993,299</b>	<b>1,634,954</b>	<b>-</b>	<b>6,296</b>	<b>16,954</b>	<b>3,716</b>	<b>2,655,219</b>	<b>(1,115,202)</b>	<b>1,540,017</b>	<b>42.00%</b>	<b>368,633</b>	<b>13.88%</b>
<b>GRAND TOTAL</b>	<b>2,104,595</b>	<b>13,495,639</b>	<b>(402,091)</b>	<b>(5,073)</b>	<b>56,474</b>	<b>27,645</b>	<b>15,277,189</b>	<b>(7,758,815)</b>	<b>7,518,374</b>	<b>50.79%</b>	<b>1,612,933</b>	<b>10.56%</b>

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 74% relates to residential properties, while 14% relates to farmland and 12% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy				Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
<b>Business</b>	78,622	30,975	17,048	243	20,853	32,988	10,630	-	191,359
<b>Residential</b>	418,274	196,895	191,052	-	131,406	251,591	-	-	1,189,218
<b>Farmland</b>	228,659	3,698	-	-	-	-	-	-	232,357
<b>Total</b>	<b>725,555</b>	<b>231,568</b>	<b>208,100</b>	<b>243</b>	<b>152,259</b>	<b>284,579</b>	<b>10,630</b>	<b>-</b>	<b>1,612,934</b>

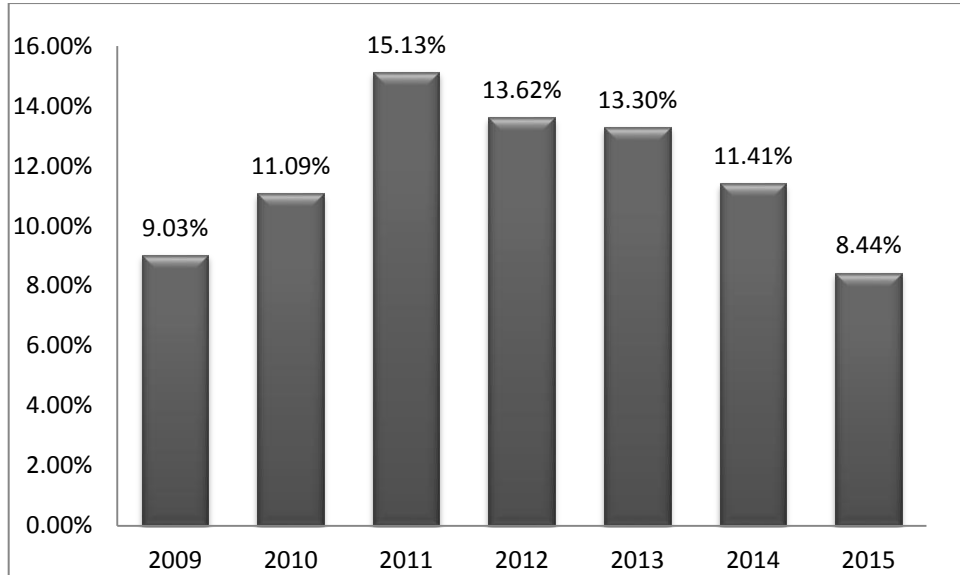
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

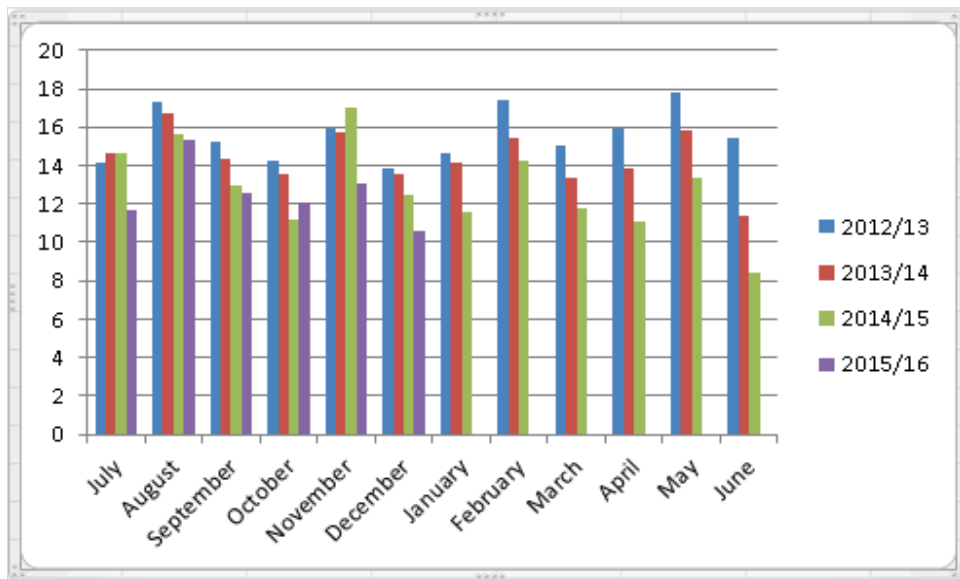
# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

**Graph 1: Ratio by Year**



**Graph 2: Ratio Month by Month**



### **RECOMMENDATION**

For Council's information.



# **WARRUMBUNGLE SHIRE COUNCIL**

## **Ordinary Meeting – 18 February 2016**

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### **Item 26 Rates Report for Month Ending 31 January 2016**

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Financial Services
<b>Author:</b>	Water Officer – Rachael Carlyle
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

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### **Reason for Report**

To report on Council's monthly rates and annual charges collection performance.

### **Background**

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2015 was 8.44% which is below the OLG recommended benchmark.

### **Issues**

The outstanding rates and annual charges ratio as at 31 January 2016 is 9.66%. This figure is Lower than the 10% benchmark proposed by the OLG. The overall outstanding charges ratio as at 31 January 2016 is 11.67%.

### **Options**

For Council Information

### **Financial Considerations**

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

# WARRUMBUNGLE SHIRE COUNCIL

## Ordinary Meeting – 18 February 2016

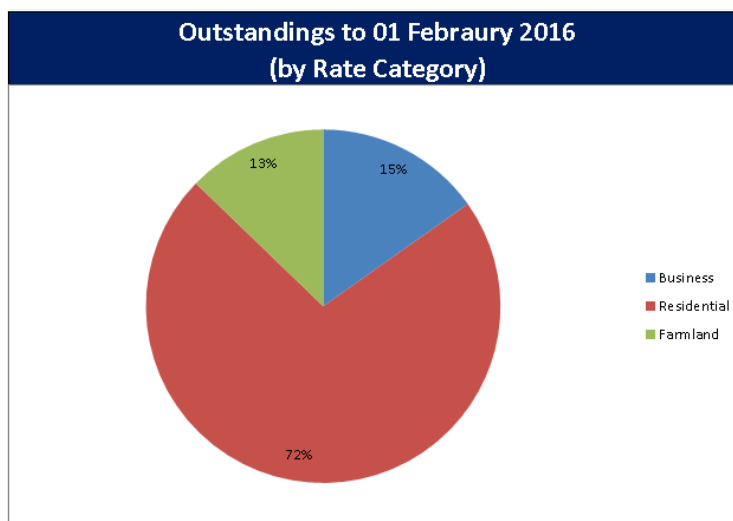
RATE/CHARGE TYPE	RATE ARREARS 2014/15	2015/16 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2015/16	COLLECTION % 2015/16	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	625,471	7,586,395	(166,909)	(9,122)	26,160	26,003	8,087,998	(4,239,317)	3,848,682	52.41%	711,165	8.79%
Water	198,238	1,341,427	(72,933)	(728)	7,933	-	1,473,937	(783,571)	690,366	53.16%	204,631	13.88%
Sewerage	67,107	1,028,541	(52,449)	(163)	3,077	-	1,046,113	(570,008)	476,105	54.49%	77,002	7.36%
Trade Waste	-	8,075	-	-	7	-	8,082	(5,458)	2,624	67.53%	239	2.95%
Garbage	220,480	1,896,383	(109,800)	(1,680)	8,953	-	2,014,336	(1,108,210)	906,125	55.02%	227,641	11.30%
<b>TOTAL RATES AND ANNUAL CHARGES</b>	<b>1,111,296</b>	<b>11,860,821</b>	<b>(402,091)</b>	<b>(11,693)</b>	<b>46,130</b>	<b>26,003</b>	<b>12,630,466</b>	<b>(6,706,564)</b>	<b>5,923,902</b>	<b>53.10%</b>	<b>1,220,678</b>	<b>9.66%</b>
Sewer Access (Water Billing)	188,605	207,125	-	201	3,041	-	398,972	(199,284)	199,688	49.95%	88,281	22.13%
Water Consumption	755,650	1,330,922	-	6,596	15,531	3,716	2,112,415	(1,100,323)	1,012,092	52.09%	449,648	21.29%
Sewer Consumption	49,044	86,863	-	-	425	-	136,332	(80,913)	55,419	59.35%	25,021	18.35%
Trade Waste	-	10,044	-	(86)	4	-	9,962	(8,885)	1,077	89.19%	1,078	10.82%
<b>TOTAL WATER SUPPLY SERVICES</b>	<b>993,299</b>	<b>1,634,954</b>	<b>-</b>	<b>6,711</b>	<b>19,001</b>	<b>3,716</b>	<b>2,657,681</b>	<b>(1,389,405)</b>	<b>1,268,276</b>	<b>52.28%</b>	<b>564,028</b>	<b>21.22%</b>
<b>GRAND TOTAL</b>	<b>2,104,595</b>	<b>13,495,775</b>	<b>(402,091)</b>	<b>(4,982)</b>	<b>65,131</b>	<b>29,719</b>	<b>15,288,147</b>	<b>(8,095,969)</b>	<b>7,192,178</b>	<b>52.96%</b>	<b>1,784,706</b>	<b>11.67%</b>

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Analysis by Council staff has indicated that a majority of the rates and annual charges outstanding amount 72% relates to residential properties, while 13% relates to farmland and 15% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy				Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
<b>Business</b>	78,870	30,834	16,923	239	35,765	82,296	25,021	1,078	271,026
<b>Residential</b>	408,111	193,296	187,707	-	129,518	367,352	-	-	1,285,984
<b>Farmland</b>	224,184	3,511	-	-	-	-	-	-	227,695
<b>Total</b>	<b>711,165</b>	<b>227,641</b>	<b>204,630</b>	<b>239</b>	<b>165,283</b>	<b>449,648</b>	<b>25,021</b>	<b>1,078</b>	<b>1,784,705</b>

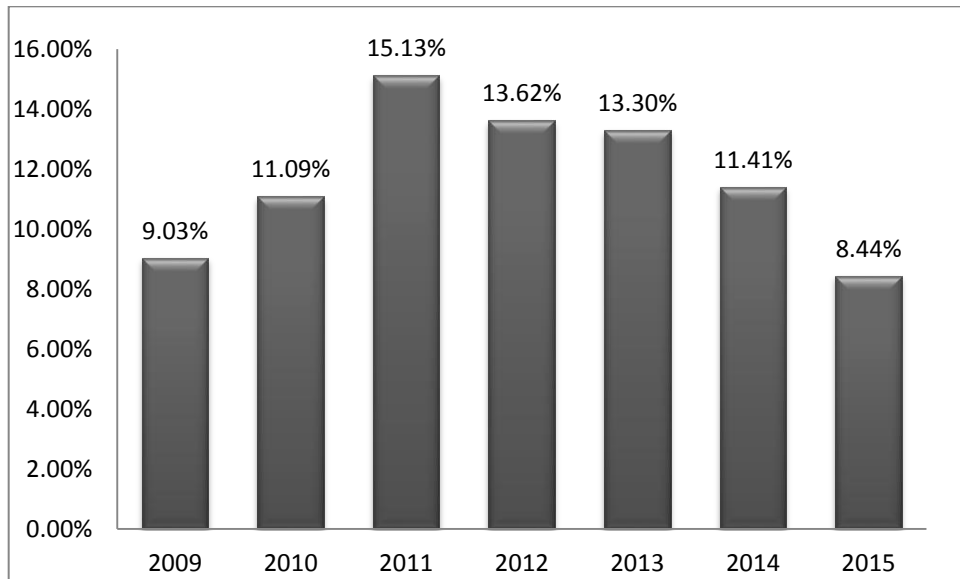
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

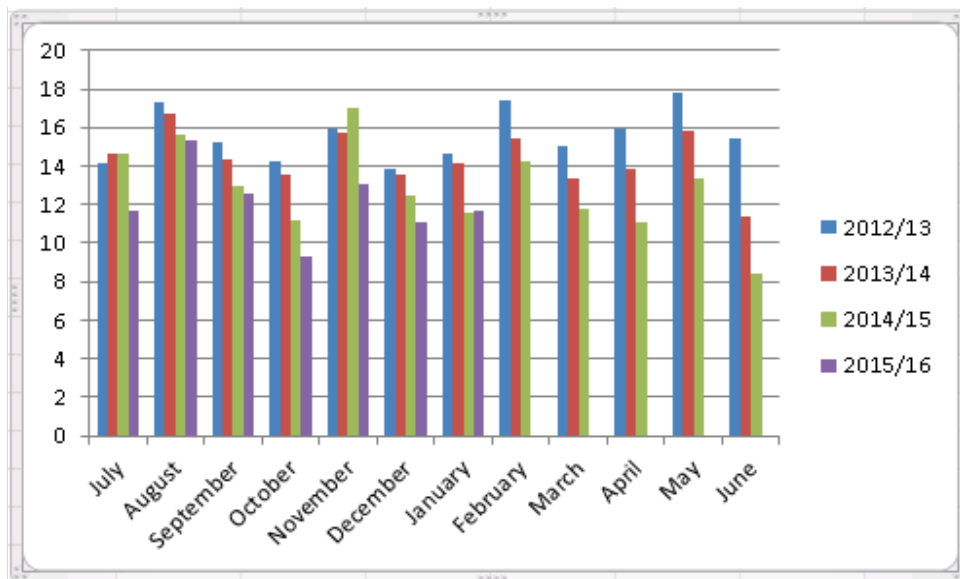
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**Graph 1: Ratio by Year**



**Graph 2: Ratio Month by Month**



### **RECOMMENDATION**

For Council's information.

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### Item 27 Quarterly Budget Review Statement for the Quarter Ending 31 December 2015

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Finance
<b>Author:</b>	Senior Finance Officer, Bianca Dumas
<b>CSP Key Focus Area:</b>	Local Governance and Finance
<b>Priority:</b>	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

---

#### **Reason for Report**

To present a summary of Council's financial position as at the end of the December 2015 quarter.

#### **Background**

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of each quarter. It is the mechanism whereby Councillors and the community are informed of progress against the management plan.

In December 2010 the NSW Division of Local Government developed a set of minimum requirements for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The reports also enable the Responsible Accounting Officer (RAO) to indicate if Council will be in a satisfactory financial position at the end of the financial year.

The minimum requirements for the QBRs are included in the Code of Accounting Practice and Financial Reporting and form part of the legislative framework in accordance with clause 203 (3) of the Regulations.

The new reporting format came into effect on 1 July 2011. The QBRs is composed of, but not limited to, the following budget review (BR) components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBRs (**QBRs: Part 2**);
- Budget Review Income and Expenses Statement in one of the following formats (**QBRs: Parts 3, 5 & 6**):
  - consolidated
  - by fund (e.g. General Fund; Water Fund; Sewer Fund)
  - by function, activity, program etc. to align with the management plan / operational plan;
- Budget Review Capital Budget (**QBRs: Parts 7 & 8**);
- Budget Review Cash and Investments position (**QBRs: Part 10**);
- Budget Review Key Performance Indicators (**QBRs: Part 12**);
- Budget Review Contracts and Other Expenses (**QBRs: Part 13**);

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The following important financial information has also been provided in addition to the information required as part of the QBRs reporting framework:

- Balance Sheet as at 31 December 2015 (**QBRs: Part 9**);
- A Summary of Results that links the function view of Council's activities back to Council's income statement and cashflow statement (**QBRs: Part 4**);
- A Loan Movement Schedule (**QBRs: Part 11**).

A copy of Council's first quarter QBRs for the quarter ending 31 December 2015 is provided under separate cover as an Appendix to the February 2016 business paper.

### **Issues**

Significant points to note from Council's December quarter QBRs include:

- Council's YTD surplus/ (deficit) from Council's income statement is a surplus of \$7.824m;
- Council is currently forecasting an accrual surplus (per Council's income statement) of \$13.764m at the end of the financial year which represents a \$759k increase relative to the original budget;
- Council has currently spent \$7.054m of its proposed \$29.117m (24%) capital program;
- Council's cash and investments balance is currently forecast to decrease from \$16.377m to \$9.438m at 30 June 2016, assuming Council's extensive capital program is completed this financial year;
- Council's unrestricted cash and investments balance is \$2.279m as at 31 December 2015;
- Council's cash surplus/(deficit) which includes capital expenditure and loan movements, but excludes other balance sheet movements and depreciation is forecast to be a surplus of \$158k at year end. This figure includes supplementary votes submitted for approval discussed below as well as revotes of \$3.432m that are to be funded from restricted assets.

The QBRs is Council's opportunity to explain major variations and recommend changes to Council's original budget for Council approval. Explanations for major variations are reported within the QBRs, and Council has also included in the QBRs supplementary votes for approval (total \$344k increase in cash outflows, of which \$200k is to be funded by restricted assets. This is offset by votes for cash inflows of \$570k resulting in a \$426k increase in Council's surplus on an accruals basis):

- Suggested recurrent expenditure increases of \$150k;
- Suggested capital expenditure increases of \$194k;
- An increase in revenue of \$570k;
- A decrease in restricted assets of \$200k.

### **Options**

The suggested supplementary votes for the December quarter results in a \$426k improvement in Council's position. Council has two options in regard to the supplementary votes suggested in the December QBRs:

1. Approve the supplementary votes;
2. Approve the suggested supplementary votes but either postpone selected current year capital projects to 2015/16 or reduce recurrent expenditure budgets to increase Council's forecast surplus.

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### **Financial Considerations**

Council's original cash surplus for the 2015/16 financial year per Council's Operational Plan was \$21k. Council subsequently revoted \$3.432m worth of capital expenditure budgeted for in the 2014/15 financial year (funded from restricted assets) into the 2015/16 financial year leaving the current year forecast surplus/ (deficit) unchanged.

The September QBRS included total supplementary votes of \$287k which resulted in a forecast unrestricted cash deficit of \$266k as at 30 September 2015.

The December QBRS includes total supplementary votes of \$426k which if approved will result in a forecast unrestricted cash surplus of \$158k.

### **Statement by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Warrumbungle Shire Council for the quarter ended 31 December 2015 indicates that Council's projected financial position as at 30 June 2016 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

### **RECOMMENDATION**

That Council accept the Quarterly Budget Review Statement for the quarter ending 31 December 2015, and approve the requested supplementary votes for a net value of \$426k.

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### Item 28 Public Art Policy

<b>Division:</b>	Corporate and Community Services
<b>Management Area:</b>	Children's and Community Services
<b>Author:</b>	Manager Children's and Community Services Louise Johnson
<b>CSP Key Focus Area:</b>	Community and Culture
<b>Priority:</b>	CC3: Our shire is home to vibrant arts and cultural life which is promoted and supported as an essential aspect of community well-being. [Edited]

---

### Reason for Report

To seek Council endorsement of the attached draft Public Art Policy.

### Background

At the November Council Meeting a Notice of Motion was tabled in regard to the development of a Warrumbungle Public Art Policy. The outcome of the Notice of Motion was: Resolution: 129/1516 – where Council resolved that Warrumbungle Shire Council develop a Public Art Policy.

Council has now developed a draft Strategic Public Arts Policy that details Council's commitment to Public Art as per item CC3 in Council's Community Strategic Plan. This strategic policy is a high level policy that confirms Council's commitment to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

### Issues

A large number of councils across Australia have Public Arts Policies. Public Arts Policies of Council are often underpinned by a Public Art Plan or Strategy to operationalise the philosophy and commitment presented in the Policy. These plans/strategies are usually prepared through extensive consultations with the community and other stakeholders.

The policy presented in this Business Paper is a strategic policy to represent Council's overall commitment to Public Art across the Shire, and does not specifically detail how Council will:

- Identify potential public art spaces;
- Identify rules around what constitutes public art and what forms of public art Council would be willing to purchase;
- Identify rules around custodianship (who owns the art);
- Identify a process for community consultation on public art and an appeal/complaints process for artworks that could possibly result in community opposition;
- Detail rules around public art kept on Council premises;
- Identify rules on determining Council's approach to public art pieces of a political nature;



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- Set out Council's overall vision for public art and how this ties in with Council's capital improvement program;
- Set out how Council would fund any activities associated with a Public Art Plan;
- Set out asset management processes and plans to manage the maintenance and renewal of Public Art and the budgetary allocations required going forward to ensure these art works are kept in acceptable condition.

These specific action items are generally captured in Public Art Plans which require a lengthy consultation process with relevant stakeholders.

Council must now decide whether to adopt the Public Art Policy, and whether or not to allocate the necessary resources to commence community consultation to develop a detailed Public Art Plan.

### **Options**

Council can either:

- Adopt the Public Art Policy as is;
- Adopt the Public Art Policy with amendments;
- Adopt the Public Art Policy and start the process of community consultation to develop a Public Art Plan;
- Not adopt the Public Art Policy.

### **Financial Considerations**

There are no costs associated with the adoption of the Public Art Policy. Council has already committed around \$10,000 per annum in annual contributions to Orana Arts.

There are significant financial considerations regarding the development of a Public Art Plan, including costs associated with community consultation, plan development, promotion of the plan, and ongoing costs associated with managing and promoting Public Art. These costs are hard to quantify but a conservative estimate of costs in staff time and other resources would be approximately \$15K.

### **RECOMMENDATION**

That Council adopt the Draft public art policy as presented.

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### 1. Purpose

This policy outlines Warrumbungle Shire Council's commitment to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

### 2. Objectives of the Policy

To outline Council's commitment to work with local communities to develop and expand local arts and cultural activities, programs and events.

### 3. Policy Scope

This policy should be read and interpreted in conjunction with:

- WSC Community Strategic Plan 2012 – 2032
- WSC Operational Plan and Delivery Program 2015-16 – 2017/18

### 4. Background

Warrumbungle Shire Council has expressed a commitment to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

Item CC3 in the Warrumbungle Shire Community Strategic Plan states:

Long Term Outcome	Strategies to Achieve these Outcomes
CC3 Our Shire is home to a vibrant arts and cultural life which is promoted and supported as an essential aspect of community wellbeing. [Edited]	CC3.1 Work with local communities to develop and expand local arts and cultural activities, programs and events.

Warrumbungle Shire Community Strategic Plan states that indicators of progress are:

- The Shire hosts a range of high profile and well-patronised community, cultural and arts events.

Source: Warrumbungle Shire Community Strategic Plan (reviewed) 2012 – 2032, p. 12-13.

### 5. Definitions

#### 5.1 Public Art

Public art is art in any media that has been planned and executed with the intention of being staged in the physical public domain, usually outside and accessible to all. Public art is significant within the art world, amongst curators, commissioning bodies and practitioners of public art, to whom it signifies a working practice of site specificity, community involvement and collaboration. Public art may include any art which is exhibited in a public space including publicly accessible buildings, but often it is not that simple. Rather, the relationship between the content and audience, what the art is saying and to whom, is just as important if not more important than its physical location (*Knight, Cher Krause (2008). Public Art: theory, practice and populism. Oxford: Blackwell Publishing*).

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Public Art refers to works designed and created by artists located in a public space or facility, in both the built and natural environments. Public Art is conceived by an artist, individually, in collaboration, or with community. It is generally site-related and place-responsive.

Public Art can be permanent or temporary and functional or non-functional. It can be any art form, including performance, sound, or light. Public Art is in parks, streets, foreshores, community centres, libraries and shopping centres – any publicly accessible space. It can also be the artistic elements within built forms for example doors, windows, handles, rugs or lighting. Public Art is not the same as community art. But a community art project can produce Public Art.

Public Art often involves the practice of ‘place making’ - a holistic approach to designing public environments - combining cultural, economic, social, indigenous, historic and environmental considerations and actively fostering collaboration between community, government, business, artists and design professionals.

Public Art is generally not:

- commercial promotions in any form;
- directional elements, signage;
- mass produced ‘art objects’ such as statutory or playground equipment;
- most art reproductions;
- historical markers;
- landscaping or generic hard scaping elements which would normally be associated with the project, and
- services or utilities necessary to operate or maintain artworks.

(East Gippsland Shire Council (2009). *Public Art Policy*, East Gippsland Shire Council, 2009, p. 2-3)

### **6. Policy Statement**

Warrumbungle Shire Council is committed to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

Warrumbungle Shire Council is committed to working with local communities to develop and expand local arts and cultural activities, programs and events.

### **7. Responsibilities**

The General Manger, along with relevant Directors, Managers and Staff, are responsible for working with local communities to develop and expand local arts and cultural activities, programs and events to ensure that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

### **8. Associated Documents**

- WSC Communication and Engagement Strategy
- WSC Community Strategic Plan 2012 – 2032
- WSC Operational Plan and Delivery Program 2015-16 – 2017/18

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### 9. Getting Help

Manager Children's and Community Services  
Director Corporate and Community Services

### 10. Version Control

Review Date:

Staff Member Responsible for Review: *Manager Children's and Community Services*

<b>Policy Name</b>	<b>Approved</b>	<b>Date</b>
Public Art Policy	[To be approved]	[Date]

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### Item 29 Request to Extend Water Main in Cypress Street Baradine.

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Water & Sewerage
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure and Services
<b>Priority:</b>	Communities across the Shire are supported by the secure, long term supply of energy and clean water.

---

### Reason for Report

Council to make a resolution on a request to town water by the owner of Lots 9 & 10, section 16, DP758051, which are located in Cypress Street Baradine.

### Background

The owner of Lots 9 & 10, section 16, DP758051 has made representations to Council for access to town water. The properties are under one assessment and they are located on the corner of Cypress Street and Namoi Street Baradine. A map showing the location of the property is provided in attachment 1.0.

### Issues

The owner requesting the extension of the water main purchased the property within the last 12 months. The lots are undeveloped except for large shed that is located on Lot 10. The shed is connected to sewer. Water supply to the property has come from a neighbour. There has been no Development Application lodged for any activity on the property, although the owner has verbally indicated that a house may be constructed on the site.

The property is being charged the water access rate as it is located within 225 metres of a water main.

Extension of the water main along Cypress Street from Barwon Street will result in another 'dead end' main situation being created. A dead end main is one where there is no continuous circulation of water and as a result water quality may be compromised. A dead end water main should be regularly flushed to prevent contamination. Council has in place a capital works program to reduce the number of dead end mains.

The length of water main required from a connection in Barwon Street is approximately 45 metres. A 210 metre further extension of the water main to Namoi Street and then to Worrigal Street will eliminate a dead end main situation, however there are no additional properties that could be connected to the main. That is extension of the water main to Worrigal Street will not increase the catchment area for collection of water access charges.

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### **Options**

Council will be aware that many requests are received for upgrades to infrastructure and Council will also be aware that assessment of such requests is based on community benefit and overall budget constraints.

Where a water main extension project is not included in the budget, Council has traditionally sought a 50% contribution to the project cost from relevant property owners.

Should a water main be constructed to the property the owner will be required to pay the standard fee for a connection on top of any contribution.

### **Financial Considerations**

The cost to extend the water main 45metres along Cypress Street from Barwon Street is estimated to be \$7,000. The cost to extend the water main along Cypress Street and Namoi Street is estimated to be \$32,000.

There is no budget allocation in 2015/16 for extension of water mains in Baradine. An allocation of \$500,000 has been made for replacement of the clarifier at the Water Treatment Plant.

### **RECOMMENDATION**

1. That a water main is installed in Cypress Street and Namoi Street, between Barwon Street and Worrigal Street, Baradine, subject to the following conditions;
  - a. A contribution of \$3,500 is made by the owner of Lots 9 & 10, section 16, DP758051, Baradine, prior to commencement of the project.
  - b. The owner of Lots 9 & 10, section 16, DP758051 has lodged a Development Application for a dwelling that does not require subdivision of the Lots.
2. The project to install a water main in Cypress Street and Namoi Street Baradine is funded through the following;
  - a. A supplementary budget expenditure allocation of \$32,000 is made for the project.
  - b. A reduction in the 2015/16 budget allocation for the clarifier project at the Baradine water treatment plant.
  - c. A supplementary budget income allocation of \$3,500 is made.



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### Attachment 1.0 – Location of Proposed Water Main in Cypress Street Baradine.



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### Item 30 Request for Sewer Main Extension in Walker Street Coolah

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Water Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Natural Environment
<b>Priority:</b>	NE4 Local natural water resources including waterways and aquifers remain unpolluted.

---

#### **Purpose**

To respond to a request for extension of sewer in Walker Street Coolah

#### **Background**

A request has been received to extend sewer to Lot 8, DP754966 Walker Street Coolah. The request has been received by the owner who recently purchased the property.

The property is located within 75 metres of an existing sewer and hence is subject to payment of a sewer charge for vacant properties. There are buildings on the property however they are not being used as a residence and it does not have an approved onsite effluent management system. The property is connected to town water

#### **Issues**

It is physically possible to extend sewer to the property via a connection in Queensborough Street. A map showing the location of the property and the proposed sewer extension is shown in Attachment 1.0.

There is no apparent reason why sewer has not been extended to the property when sewer was connected to other sections of the urban area. It can only be assumed that at the time there was no foreseeable demand for sewer at the property. Another potential reason is the existence of several large eucalypt trees on the road which may have influenced decisions on sewer extension.

Provision of sewer to the property may increase the value of the property and hence there may be some element of opportunism to the current request.

The area of land associated with Lot 8 DP754966 is 5817 m<sup>2</sup>, which is a large enough for an onsite effluent management system.

The owner is undertaking renovations to the shed, however no reason has been provided for wanting a sewer connection.



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### **Options**

Council has discretion in this matter and will need to consider past decisions regarding requests for extension of sewer. Furthermore, Council will need to consider current budget allocations and the most appropriate time to undertake the works.

Council may wish to consider agreeing to the request subject to a contribution from the owner. In the past, Council has sought a one third contribution from affected property owners towards the capital cost of extending sewer, where more than one property benefits from the sewer extension.

### **Financial Considerations**

There is no allocation in the 2015/16 budget for extension of sewer mains in Coolah. There is an allocation of \$50,000 for relining of existing sewer.

The cost to install sewer to Lot 8, DP754966 Walker Street, including installation of two manholes is estimated to be \$14,000.

### **RECOMMENDATION**

1. That Council undertake to install sewer to Lot 8, DP754966 Walker Street subject to the following conditions;
  - a. A contribution of \$14,000 is made by the owner of Lot 8, DP754966, Coolah, prior to commencement of the project.
2. That the following budget adjustments are made to enable installation of sewer to Lot 8 DP 754966 Walker Street Coolah;
  - a. Supplementary expenditure budget allocation of \$14,000 for the project
  - b. Reduction in budget allocation for sewer relining by \$14,000.
  - c. Supplementary income allocation of \$14,000.

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### Attachment 1.0.

Location of Lot 8, DP754966 in Coolah



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### Item 31 Road Closure and Opening Requests in Rocky Glen

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Technical Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure and Services
<b>Priority:</b>	Council manages its assets and infrastructure to meet the agreed service levels.

---

#### **Purpose**

To respond to requests by Department of Primary Industries – Lands Business Centre, to close certain roads and transfer a Crown road in the Rocky Glen area.

#### **Background**

Separate applications have been received from Lands Business Centre to close an unused 'Local Government' road and to transfer ownership of a section of Crown road. Both roads are within the Rocky Glen area.

#### Application 1:

The unused Council road adjoins Lot 38 DP46193 and the owner of this property has expressed an interest in purchasing the road from the Crown. A copy of the letter from the owner has been forwarded to Councillors under separate cover.

#### Application 2:

There is joint ownership between Council and the Crown of a 1160 metre section of Borah Creek Road. The width of the overall road reserve is 60 metres and half of it is owned by Council and the other half is owned by the Crown. The Lands Business Centre wants to transfer the Crown road section to Council

The roads in both applications are shown on the one map in attachment 1.0.

#### **Issues**

#### Application 1:

A request to close the Council road that adjoins Lot 38 DP46193 was considered by Council in 2001. Council refused the request and instead granted the owner of Lot 38 a five year lease on the unused land. The primary reason for refusal was advice from the then Department of Land & Water Conservation that the road provided the only legal access to a strip of Crown Reserve on the western side of Borah Creek (Lot 39 DP46193). Furthermore, at the time Council was aware of a dispute between adjoining property owners about access to the land and the condition of a fence.

#### Application 2:

It is not economically feasible for the Crown to sell their half of Borah Creek Road as there is no legal definition of their half and furthermore there is a constructed road within the road reserve. However around half of the road reserve width is fenced off and the

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adjoining property owner has use of the unused road reserve. Council may need to consider a request to lease the unused road reserve sometime in future if the Crown transfers ownership to Council.

### **Options**

Application 1:

Council has discretion in this matter. Council has generally adopted a position of not agreeing to road closure applications because of uncertainty about future access requirements.

Application 2:

Council has discretion in this matter. Council has generally been reluctant to take on ownership of more road reserve. However in this situation a constructed road already exists and assuming control of more road reserve will not increase Council's maintenance and operational costs on the road. Council may wish to pursue a lease agreement with the adjoining owner who has fence out part of the road reserve.

### **Financial Considerations**

A decision on both applications is not expected to have any significant impacts on the budget.

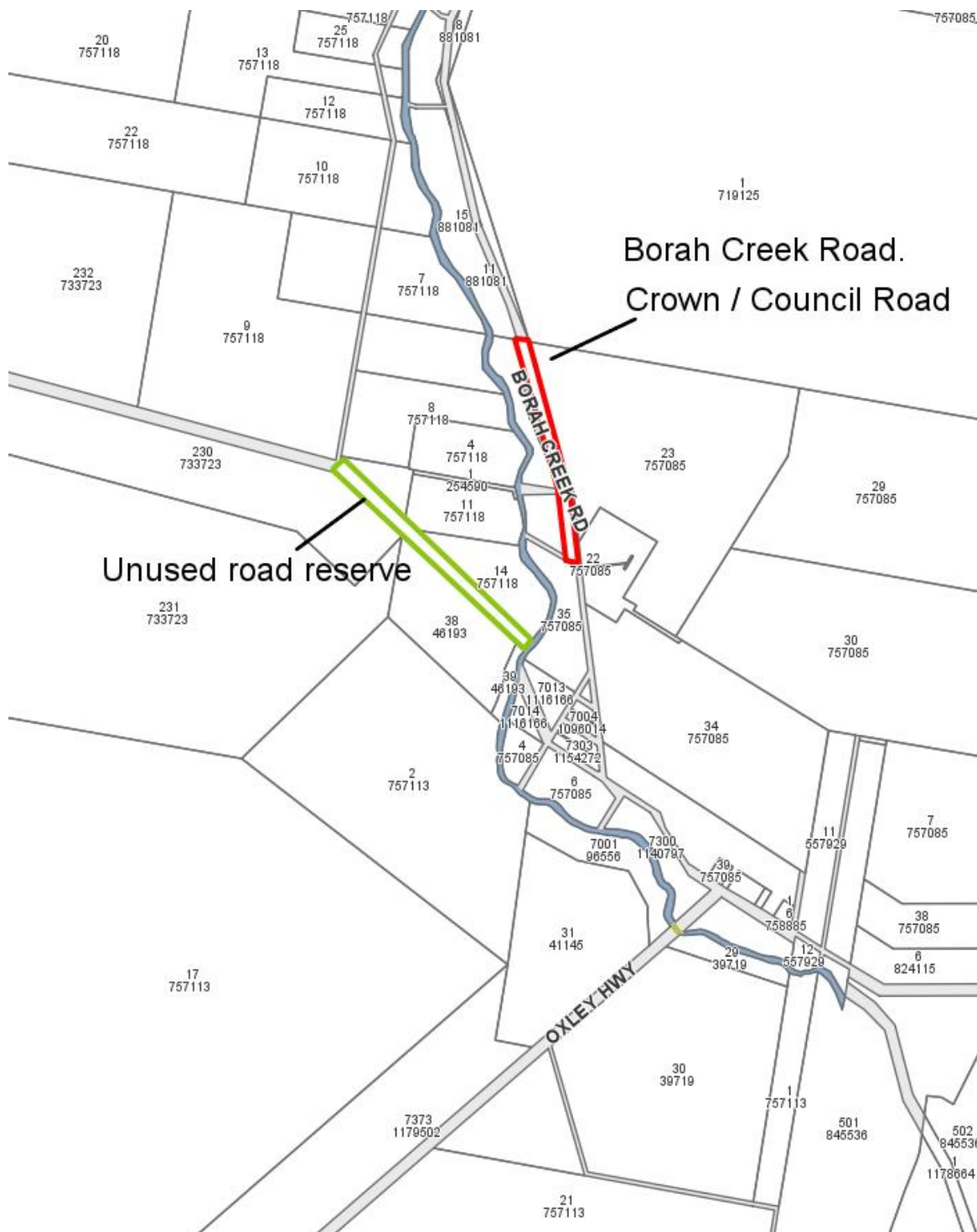
### **RECOMMENDATION**

1. That application by the Department of Primary Industries, Lands Business Centre and the owner of Lot 38 DP46193, to close a section of unused road reserve is refused due to uncertainty about future access requirements and **FURTHERMORE**, the owner of Lot 38 DP46193 is offered access to the road reserve through a five (5) year lease agreement.
2. That application by the Department of Primary Industries, Lands Business Centre to transfer the Crown Road section of Borah Creek Road to Council is approved and furthermore, Council pursue a lease agreement with the adjoining property owner for use of the road reserve that has been fenced out.

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**Attachment 1.0.** Location of road areas subject to application to Council from Department of Primary Industries – Lands Business Centre.



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### Item 32 Warrumbungle Bike Plan Advisory Committee

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Urban Services
<b>Author:</b>	Road Safety Officer – Cheyenne O'Brien
<b>CSP Key Focus Area:</b>	Public Infrastructure and Services
<b>Priority:</b>	P12. The long term wellbeing of our communities is dependent on the provision of high quality services.

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#### **Reason for Report**

Establishment of a committee to advise Council on the Bike Plan issues on land under the care and control of Council.

#### **Background**

Council's Bike Plan is being developed to identify and prioritise an upgrade of key cyclist routes and enhance a connected bike and pedestrian network in Baradine, Binnaway, Coolah, Coonabarabran, Dunedoo and Mendooran.

Additionally, the Bike Plan will provide a strategic and coordinated framework for investment in infrastructure on routes that have been identified by the proposed Committee as important, sustainable, safe, convenient and comfortable for all pedestrians, cyclists and mobility users.

The Bike Plan identifies required enhancements to cyclist safety issues relating to shared footpaths, locations where cyclists cross the road, the future bike network and time frames of infrastructure works.

#### **Reason for Committee**

The Warrumbungle Bike Plan Advisory Committee will recommend planning and construction priorities for Council's Bike Plan. A proposed committee charter is provided in Attachment 1.0.

#### **Financial Considerations**

Councillor expenses are allocated to Councillor Travel in Governance within the Executive Services Management Activity. The cost of the Committee is minimal but may be held in any of the towns.

#### **RECOMMENDATION**

1. That a Bike Plan Advisory Committee is established by Council with a charter as set out in attachment 1.0.
2. That a Councillor is nominated to Chair the Committee
3. Those nominations are invited to fill each of the four positions of community representative with a report to Council to determine representatives.

# **WARRUMBUNGLE SHIRE COUNCIL**

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### **Attachment 1.0 – Committee Charter**

#### **BIKE PLAN ADVISORY COMMITTEE**

##### **PURPOSE**

Provide advice to Council through recommendation of planning and construction priorities for Council's Bike Plan.

##### **REPORTS TO**

Report to Warrumbungle Shire Council by written submission.

##### **TERM**

The Warrumbungle Bike Plan Advisory Committee shall dissolve at the General Election of Warrumbungle Shire Council. Council may dissolve the Committee at any time.

##### **MEMBERSHIP**

One Councillor (whom shall be Chairperson).  
Manager, Urban Services, Warrumbungle Shire Council or nominee.  
4 community representatives.  
Council staff as required (non-voting and Committee secretary).  
The committee can second other interested parties as required.

##### **COMMITTEE CLERK**

The General Manager will provide a Committee secretary. The secretary will conduct the administration of the committee.

##### **QUORUM**

Quorum will be 3 community members and Councillor. No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

##### **MEETING DATES AND TIMES**

Bi-monthly or as determined by the committee and at locations determined by the committee. Council's committee secretary will send meeting reminder and agenda to members and provide a copy of minutes.

##### **VOTING**

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

##### **REPORTS AND RECORDING**

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced by Council. The Committee will make recommendations directly to Council. Council may adopt, amend or decline any recommendation.

##### **VACANCIES**

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 33 Proposal to Name the Kenebri Bridge, Mow Creek Bridge and the Baradine Creek Bridge

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Technical Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure & Services
<b>Priority:</b>	Roads throughout the Shire are safe, well maintained and appropriately funded.

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#### **Purpose**

Respond to a Notice of Motion regarding naming of the recently constructed Kenebri Bridge and the Mow Creek Bridge. Also, respond to a recent request to name the bridge over Baradine Creek in Baradine.

#### **Background**

The following resolution was adopted by Council on the 16<sup>th</sup> July 2015, which was made in response to a notice of motion by Councillor Todd;

1. *That the bridge over the Baradine Creek at Kenebri be named the Wilbur Wangman Bridge*
2. *That the bridge over Mow creek be named the Noel and Doug Kerr Bridge or alternatively the Kerr Brothers Bridge and **FURTHER** that a report be prepared and brought back for Council's consideration.*

The Kenebri Bridge is located on Wangmans Road near the village of Kenebri. The Mow Creek Bridge is located on Binnaway Road approximately 11km north of Binnaway.

Recently, a request has been received from the Baradine & District Progress Association to name the bridge over Baradine Creek, in Worrigal Street Baradine, the 'Baradine 150 year Bridge'. A copy of the letter from the association has been forwarded to Councillors under separate cover.

#### **Issues**

There are no guidelines or conditions from the Geographical Names Board (GNB) for naming of bridges. The Roads & Maritime Services (RMS) does have guidelines for naming bridges on State Roads. The GNB recommend that the process of naming a bridge should observe the guidelines established for naming a road.

Bridges are often named to recognize a significant cultural event, feature or person associated with the district near the bridge.

The notice of motion provided background information on the proposed names and that information is reproduced in attachment 1.0.



# **WARRUMBUNGLE SHIRE COUNCIL**

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### **Options**

Council has discretion in this matter. It would be appropriate to advertise any bridge naming proposal and invite submissions on the proposal.

Council has the option of not naming the bridges.

### **Financial Considerations**

There are not expected to be any budget implications as a result of naming a bridge.

### **RECOMMENDATION**

That the following bridge name proposals are advertised and a report is prepared for Council consideration at the close of the submission period;

- The bridge over Mow Creek on the Binnaway Road is named the 'Kerr Brothers Bridge'.
- The bridge over Baradine Creek on Wangmans Road is named the 'Wilbur Wangman Bridge'.
- The bridge over Baradine Creek on Worrigal Street Baradine is named the 'Baradine 150 Year Bridge'

# **WARRUMBUNGLE SHIRE COUNCIL**

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**Attachment 1.0 – Background information supplied by Councillor Todd on bridge name proposals.**

**Kenebri Bridge; Proposed Name – WILBUR WANGMAN BRIDGE**

Wilbur Wangman was a farmer and sawmill owner in the Kenebri area for over 50 years and was instrumental in developing the farming property “Glen Ayr” and the famous “Glen Ayr” Poll Hereford Stud as well as the Wangman Sawmilling Enterprises with sawmills at Gwabegar, Kenebri & Narrabri. He was also a councillor on the Coonabarabran Shire from 1948 to 1968. He was instrumental organising golf and horse sports days for charity on his “Glen Ayr” property to raise funds for the construction of the Baradine Memorial Hall and Swimming Pool.

It would be a fitting tribute to name this bridge after Wilbur Wangman who was one of the pioneers of the district.

**Mow Creek Bridge; Proposed Name – KERR BROTHERS BRIDGE**

The Kerr Brothers Bridge is in recognition of the brothers Noel and Douglas Kerr who have a history of living on the property “Sunnyside” which is adjacent to the creek and the Kerr family have lived there for over 150 years. Both brothers have now passed away and they had a long history of community service to the Binnaway District including the Fire Service, Lions Club, Golf, Rifle & Bowling Clubs , the Free Masons and local Schools and Show Ground Committees. They are both remembered for their selfless nature and the countless time they affected a rescue at the Creek.

Naming the bridge after these men would be a fitting tribute to a life time of community service and ensure they are not forgotten.

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 34 Strategy for improvements to Coonabarabran Sporting Complex.

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Urban Services
<b>Author:</b>	Manager Urban Services – S Weatherall
<b>CSP Key Focus Area:</b>	Recreation and Open Space
<b>Priority:</b>	R01. The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

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### Reason for Report

This purpose of this report is twofold; firstly it provides Council with an update on the Coonabarabran netball court project and secondly it recommends establishment of a Coonabarabran Sporting Complex Advisory Committee.

### Background

The asphalt netball/basketball courts at the Coonabarabran Sporting Complex have been targeted for rehabilitation due to substandard playing surface, inadequate lighting, substandard clear space from the edge of the court due to a retrofitted awning on the adjacent Youth Club building, and damaged/weathered post, rings, and backboards.

A geotechnical investigation of the existing site has been conducted by Macquarie Geotech to determine the foundation structure of the existing site.

An aerial image of the complex is shown in attachment 1.0.

### Issues

The geotechnical report concludes that the site is extremely unstable due to its prior use as a landfill site. The following is an extract from the Geotech report:

- *Overlying layer of fill including ceramic, plastic and metal.*
- *Fill placed with no/or limited compaction & was very loose to loose with voids noted across the site.*
- *Alluvial clays are predominantly very soft to soft and moisture affected.*
- *Groundwater was encountered.*

Design consultants have been approached to undertake design of the new hard surface courts. However, due to adverse foundation conditions, the consultants are not willing to design a playing surface to be located at the current site unless substantial earthworks and site stabilisation are undertaken prior to design and construction. These works would include excavation and reinstatement of a compacted base of up to 2500m<sup>3</sup> per court.

# **WARRUMBUNGLE SHIRE COUNCIL**

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### **Options**

Due to the issues previously stated the most suitable option is to relocate the hard surface courts to another location within the Sporting Complex with a more suitable foundation.

This would delay construction of the courts, but would provide a more suitable, stable site for construction and therefore a more cost effective project.

Consultation with users of the sporting facilities at the Coonabarabran oval complex should occur before decisions about relocating playing surfaces are made. In particular, consultation with users of the Youth Club building and the netball courts should occur to ensure any changes meet their current and future needs.

Council may wish to consider establishment of an advisory Committee to guide Council on layout of sporting fields and general redevelopment of the oval complex. The terms of reference for the Committee may extend to development of a long term master plan for the complex. Council may wish to utilise the charter that was developed for the Robertson Oval Advisory Committee as a template for a proposed Coonabarabran Sporting Complex Advisory Committee. A draft terms of reference charter is provided in Attachment 2.0.

### **Financial Considerations**

Funds to the amount of \$91250 have been allocated to design and construction of the project.

Carrying out the proposed earthworks and base stabilisation to make the existing site more suitable would increase the cost of the project by an estimated >\$200k per court.

### **RECOMMENDATION**

1. That the hard surface netball/basketball courts be relocated to a site within the complex that has a more suitable foundation.
2. That a Coonabarabran Sporting Complex Advisory Committee is established to advise Council on current and future development requirements in accordance with the Charter outlined in attachment 2.0.

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Attachment 1.0 – Aerial Image of the Coonabarabran Sporting Complex



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### Attachment 2.0 – Draft Charter for a Coonabarabran Sporting Complex Advisory Committee

#### **PURPOSE OF THE COMMITTEE**

Assess the condition and usefulness of the existing amenities buildings and sporting facilities at Coonabarabran Sporting Complex and develop a strategy for these facilities based on existing and future sport and recreation demands.

#### **DUTIES**

- Determine current and potential sport and recreation users of the complex facilities including volume and frequency of use.
- Develop a long term strategy for the Sporting Complex in the form of a Master Plan including cost estimates and priorities of improvements.
- Investigate and obtain external sources of funding.
- Make recommendations to Council on any matter related to improvements of the Sporting Complex.

#### **COMMITTEE STRUCTURE**

- **Membership** – Two Councillors, Director Technical Services, Manager Urban Services, Manager Property and Risk, Four(4) members of the community.

Council will determine community membership on the Committee following a public call for expressions of interest for membership of the committee.

- **Secretariat** – Manager Urban Services.
- **Meeting Frequency** – Every two months or as determined by the Committee or Council.



# WARRUMBUNGLE SHIRE COUNCIL

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### Item 35 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

<b>Division:</b>	Technical Services
<b>Management Area:</b>	Road Operations & Urban Services
<b>Author:</b>	Director Technical Services – Kevin Tighe
<b>CSP Key Focus Area:</b>	Public Infrastructure & Services
<b>Priority:</b>	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

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#### **Reason for Report**

The works program for the technical services division of Council for 2015/16 is presented for information.

#### **Background**

The 2015/16 works program including expenditure until the end of January 2016 for all projects in Technical Services is presented in attachment 1.0. The report includes some of the significant projects commenced in 2014/15 that are ongoing.

Attachment 2.0 contains a list of unsealed roads scheduled for maintenance grading over the next two months.

#### **Issues**

The works program presented in attachment 1.0 contains draft finish dates for each project.

#### **Options**

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

#### **Financial Considerations**

The works program in attachment 1.0 contains budget allocations and expenditure on the projects.

#### **RECOMMENDATION**

The 2015/16 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

# WARRUMBUNGLE SHIRE COUNCIL

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### Attachment 1.0 – Technical Services 2015/16 Works Program

Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
<b>Technical Services</b>	<b>Fri 25/11/16</b>	<b>22,029,233</b>	<b>8,304,394</b>	40%
<b>Asset &amp; Design Services</b>	<b>Tue 3/05/16</b>	<b>148,631</b>	<b>89,011</b>	60%
Survey equipment	Tue 3/05/16	12,000	12,337	100%
Eng design software	Thu 14/04/16	15,131	740	10%
Bike Plan	Wed 25/11/15	40,000	0	5%
Kerb blister, Edwards/John	Mon 9/11/15	40,000	44,136	100%
Shared path, Edwards	Thu 17/12/15	40,000	31,798	100%
<b>Road Safety Programme</b>	<b>Thu 14/01/16</b>	<b>1,500</b>	<b>0</b>	0%
Just Slow Down	Thu 14/01/16	1,500	0	0%
Free Cuppa for driver	Thu 14/01/16	0	0	0%
<b>Fleet Services</b>	<b>Fri 27/05/16</b>	<b>3,738,639</b>	<b>989,886</b>	25%
Minor plant purchases	Fri 27/05/16	15,000	0	0%
Dog Trailer	Fri 15/01/16	35,000	0	0%
Chain Digger	Fri 15/01/16	40,000	0	0%
VMS	Wed 3/02/16	25,000	0	0%
Kerb Maker	Wed 3/02/16	25,000	0	0%
Generator (Sewer/water) trailer	Wed 3/02/16	20,000	0	0%
Mobile traffic lights	Wed 3/02/16	30,000	0	0%
Shed at Coolah depot	Fri 4/03/16	20,000	0	0%
Coona Workshop	Tue 22/03/16	25,000	0	0%
Dunedoo depot underground storage	Fri 25/09/15	63,793	81,131	100%
Plant & equipment purchases	Fri 27/05/16	3,439,846	908,755	40%
<b>Road Operations</b>	<b>Thu 30/06/16</b>	<b>12,253,736</b>	<b>5,618,894</b>	25%
<b>RMS Work Orders</b>	<b>Fri 29/04/16</b>	<b>1,000,000</b>	<b>718,472</b>	0%
Works orders	Fri 29/04/16	1,000,000	718,472	50%
<b>Local Roads</b>	<b>Thu 30/06/16</b>	<b>5,498,436</b>	<b>2,838,648</b>	0%
<b>Local Roads reseals</b>	<b>Thu 31/03/16</b>	<b>441,520</b>	<b>154,197</b>	0%
Bugaldie Goorianawa Rd	Thu 31/03/16	42,400	0	0%
Cooks Rd	Thu 31/03/16	31,320	0	0%
Coolah Crk Rd	Thu 31/03/16	22,800	13,765	50%
Digilah East Rd	Thu 31/03/16	30,000	16,730	100%
Spring Ridge Rd	Thu 19/11/15	30,000	0	0%
Sir Ivan Dohety Rd	Thu 31/03/16	30,000	14,141	100%
Kanoona Rd	Thu 31/03/16	30,000	18,219	100%
Lawson Park Rd	Thu 31/03/16	30,000	17,594	100%
Premier Tambar Springs Rd	Thu 31/03/16	60,000	0	0%
Maranoa Rd	Thu 31/03/16	35,000	18,824	100%
Sansons Lane	Thu 31/03/16	30,000	15,080	100%
Box Ridge Rd	Thu 31/03/16	70,000	39,844	100%
<b>Local Roads bridges</b>	<b>Thu 30/06/16</b>	<b>3,334,688</b>	<b>1,985,889</b>	0%
Coonagoony bridge	Tue 12/04/16	261,000	132	0%
Orana Road bridge	Wed 23/03/16	450,000	175,553	5%
Ross Crossing bridge	Thu 30/06/16	698,855	2,592	2%
Worrigal Creek bridge	Fri 28/08/15	312,908	363,773	100%
Baradine Creek bridge	Fri 27/11/15	1,017,000	970,610	95%
Kenebri bridge	Fri 29/01/16	594,925	473,229	80%
<b>Local Road pavements</b>	<b>Wed 29/06/16</b>	<b>759,500</b>	<b>397,680</b>	0%



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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Box Ridge Rd causeway rehab.	Wed 29/06/16	52,500	0	0%
Bugaldie/Goorianawa Rd rehab.	Fri 18/12/15	160,000	9,415	2%
Coolah Ck Rd rehab.	Fri 18/12/15	120,000	133,384	100%
Intersection Digilah/Lockerbie, pipes	Wed 29/06/16	60,000	0	0%
Mitchell Springs Rd, erosion control	Fri 29/01/16	97,000	16,210	100%
Neilrex Rd pavement rehab.	Fri 18/12/15	270,000	238,671	80%
<b>Local Roads Gravel Resheeting</b>	<b>Fri 24/06/16</b>	<b>962,728</b>	<b>300,882</b>	<b>0%</b>
Box Ridge Rd	Fri 30/10/15	120,000	0	0%
Mitchell Springs Rd	Fri 27/11/15	110,000	115,818	100%
Sansons Lane	Fri 27/11/15	55,000	53,758	100%
Uliman Rd	Fri 27/11/15	50,000	698	0%
Yuggel Rd	Fri 27/11/15	100,000	4,435	0%
Baradine Showground	Fri 25/09/15	35,000	4,602	5%
Barwon	Fri 25/09/15	30,000	11,372	5%
Narrawa (south)	Fri 25/09/15	60,000	0	0%
Orana Rd	Fri 28/08/15	75,000	0	0%
Boomley Rd	Fri 27/11/15	150,000	90,040	80%
Merryula Rd	Fri 24/06/16	90,000	12,076	10%
Toorawandi Rd	Fri 24/06/16	40,000	8,083	10%
Carmel Ln	Fri 24/06/16	47,728	0	0%
<b>Regional Roads</b>	<b>Fri 24/06/16</b>	<b>5,755,300</b>	<b>2,061,774</b>	<b>0%</b>
<b>Regional Roads reseals</b>	<b>Thu 31/03/16</b>	<b>452,300</b>	<b>245,050</b>	<b>0%</b>
MR 129 Segs; 255,270,290,295,300	Thu 31/03/16	292,315	162,376	100%
MR396 Segs; 1470,1580	Thu 31/03/16	159,985	82,674	100%
<b>Pavement Rehab</b>	<b>Fri 26/02/16</b>	<b>969,000</b>	<b>489,765</b>	<b>0%</b>
Black Stump Way rehab.	Wed 20/01/16	800,000	478,119	50%
Baradine Rd shlder widening	Fri 26/02/16	169,000	11,646	2%
<b>Black Spot programme</b>	<b>Thu 5/05/16</b>	<b>1,074,000</b>	<b>364,959</b>	<b>0%</b>
Black Stump Way, Sth Tambar shlder	Thu 22/10/15	239,000	219,019	80%
Black Stump Way, Sth Coolah, shlder	Wed 2/12/15	335,000	116,288	80%
Baradine Rd, shlder, guardrail	Thu 5/05/16	500,000	29,652	2%
<b>Regional Road Bridges</b>	<b>Fri 24/06/16</b>	<b>3,260,000</b>	<b>962,000</b>	<b>0%</b>
Mow Creek bridge(1)	Fri 11/09/15	1,250,000	962,000	100%
Allison bridge	Fri 24/06/16	2,010,000	0	5%
<b>Urban Services</b>	<b>Fri 24/06/16</b>	<b>2,427,661</b>	<b>1,150,641</b>	<b>0%</b>
<b>Ovals</b>	<b>Fri 18/03/16</b>	<b>646,250</b>	<b>472,852</b>	<b>0%</b>
Robertson Oval netball (1)	Fri 28/08/15	480,000	472,852	95%
Canteen - Baradine Oval	Fri 18/03/16	70,000	0	0%
Sporting precinct master plan	Fri 26/02/16	5,000	0	0%
Netball Courts - Coonabarabran	Fri 25/09/15	91,250	0	0%
<b>Swimming Pools</b>	<b>Fri 27/05/16</b>	<b>93,000</b>	<b>20,122</b>	<b>0%</b>
<b>Baradine</b>	<b>Fri 13/11/15</b>	<b>12,500</b>	<b>270</b>	<b>0%</b>
Renewal of pool lights	Fri 13/11/15	12,000	0	0%
Renewal of signs	Fri 25/09/15	500	270	80%
<b>Binnaway</b>	<b>Fri 27/05/16</b>	<b>20,500</b>	<b>4,607</b>	<b>0%</b>
Pump Room rehab	Fri 27/05/16	5,000	4,191	100%
Renewal of signs	Fri 25/09/15	500	416	80%
Shade structure	Fri 25/09/15	15,000	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
<b>Coolah</b>	<b>Fri 25/09/15</b>	<b>500</b>	<b>274</b>	<b>0%</b>
Renewal of signs	Fri 25/09/15	500	274	80%
<b>Coonabarabran</b>	<b>Fri 25/09/15</b>	<b>41,500</b>	<b>321</b>	<b>0%</b>
renewal of fence- toddlers pool	Fri 25/09/15	1,000	0	0%
renewal of signs	Fri 25/09/15	500	274	80%
concrete repairs toddlers pool	Fri 25/09/15	15,000	0	0%
Hot water installation	Fri 25/09/15	13,000	47	0%
renewals	Fri 25/09/15	12,000	0	0%
<b>Dunedoo</b>	<b>Fri 25/09/15</b>	<b>12,500</b>	<b>12,003</b>	<b>0%</b>
Replace filter media	Fri 25/09/15	12,000	11,729	100%
renewal of signs	Fri 25/09/15	500	274	80%
<b>Mendooran</b>	<b>Fri 27/05/16</b>	<b>5,500</b>	<b>2,647</b>	<b>0%</b>
renewal of pumps	Fri 27/05/16	5,000	2,231	50%
renewal of signs	Fri 25/09/15	500	416	80%
<b>Town Streets</b>	<b>Fri 24/06/16</b>	<b>1,688,411</b>	<b>657,667</b>	<b>0%</b>
<b>Baradine</b>	<b>Fri 24/06/16</b>	<b>235,138</b>	<b>48,520</b>	<b>0%</b>
Progress Ass'n - gardens	Fri 28/08/15	5,000	5,000	100%
Flood levee	Fri 24/06/16	200,038	37,261	40%
New garbage bins	Fri 25/09/15	2,000	2,045	100%
Street reseals	Mon 11/04/16	18,100	1,449	0%
Footpath rehab	Fri 29/04/16	10,000	2,765	50%
<b>Binnaway</b>	<b>Fri 29/01/16</b>	<b>131,950</b>	<b>71,938</b>	<b>0%</b>
Railway Street K&G	Mon 3/08/15	90,750	50,259	80%
Progress Ass'n - gardens	Fri 28/08/15	5,000	0	0%
Drainage pipe renewal, Renshaw	Fri 25/09/15	10,000	2,027	80%
Street reseals	Mon 11/04/16	16,200	10,590	100%
Street light	Fri 29/01/16	10,000	9,062	100%
<b>Coolah</b>	<b>Fri 22/04/16</b>	<b>564,356</b>	<b>313,632</b>	<b>0%</b>
Booyamurra St rehab(1)	Fri 11/09/15	408,456	288,519	75%
Cycleway extension	Mon 11/04/16	106,000	0	0%
Street Light	Fri 30/10/15	8,000	748	0%
Street reseals	Mon 11/04/16	26,900	24,365	100%
Footpath rehab	Fri 22/04/16	15,000	0	0%
<b>Coonabarabran</b>	<b>Fri 29/04/16</b>	<b>585,136</b>	<b>132,950</b>	<b>0%</b>
Cycleway underpass, bridge	Fri 18/12/15	100,000	40,493	70%
Kerb blister, John/Cassilis	Fri 27/11/15	45,000	0	0%
Cycleway, north of bridge	Fri 26/02/16	160,000	3,956	5%
Footpath rehab, Dalgarno	Fri 29/04/16	20,000	3,653	50%
Pave rehab, Dalgarno St West	Fri 28/08/15	20,000	0	0%
John St. K&G rehab	Wed 26/08/15	83,329	23,362	60%
Nandi Park/Timor Rock toilet	Fri 25/09/15	10,607	4,760	50%
Street reseals	Mon 11/04/16	86,200	0	0%
Shared path, Cooinda	Fri 31/07/15	60,000	56,726	100%
<b>Dunedoo</b>	<b>Fri 27/05/16</b>	<b>139,200</b>	<b>69,653</b>	<b>0%</b>
Heavy Vehicle Parking area	Fri 27/05/16	50,000	31,846	100%
Milling Park Toilet	Fri 25/09/15	50,000	0	100%
Footpath rehab	Fri 27/05/16	10,000	13,455	100%
Street reseals	Mon 11/04/16	24,200	24,352	100%

# WARRUMBUNGLE SHIRE COUNCIL

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Walloo drain. Design	Fri 26/02/16	5,000	0	0%
<b>Mendooran</b>	<b>Fri 29/04/16</b>	<b>32,631</b>	<b>20,974</b>	0%
Footpath rehab.	Fri 29/04/16	10,000	0	0%
Street reseals	Mon 11/04/16	16,200	0	0%
Mendooran Park Toilets	Fri 25/09/15	22,631	20,974	90%
<b>Warrumbungle Water</b>	<b>Fri 25/11/16</b>	<b>3,137,566</b>	<b>339,060</b>	0%
<b>Baradine</b>	<b>Fri 24/06/16</b>	<b>505,000</b>	<b>10,707</b>	0%
Meter replacements	Fri 24/06/16	5,000	5,548	100%
Renewal of treatment plant clarifier	Fri 27/05/16	500,000	5,159	2%
<b>Binnaway</b>	<b>Fri 25/11/16</b>	<b>494,000</b>	<b>6,842</b>	0%
Meter replacements	Fri 24/06/16	5,000	0	0%
Renewals water treatment plant	Fri 29/04/16	14,000	3,940	40%
Back up bore	Fri 25/11/16	475,000	2,902	5%
<b>Coolah</b>	<b>Fri 25/11/16</b>	<b>490,200</b>	<b>16,922</b>	0%
Mains extension - removal of dead ends	Thu 24/12/15	40,000	12,849	10%
Meter replacements	Fri 24/06/16	5,000	0	0%
Back up bore	Fri 25/11/16	445,200	4,073	5%
<b>Coonabarabran</b>	<b>Fri 25/11/16</b>	<b>992,766</b>	<b>108,954</b>	0%
meter replacements	Fri 24/06/16	10,000	7,024	70%
Tools	Fri 24/06/16	3,000	1,356	50%
Water Treatment Plant - pumps	Fri 24/06/16	6,000	2,052	100%
Main extension - Jubilee Street	Fri 30/10/15	66,051	40,542	80%
Mains extension - removal of dead ends	Thu 24/12/15	60,000	0	0%
Raising Timor Dam wall - study	Fri 25/11/16	599,860	22,538	5%
Timor Dam - Fence repairs	Fri 26/11/15	197,855	28,214	30%
Telemetry upgrade - design	Fri 25/03/16	50,000	7,228	10%
<b>Dunedoo</b>	<b>Fri 24/06/16</b>	<b>233,000</b>	<b>192,476</b>	0%
Tools	Fri 24/06/16	3,000	0	0%
Evans Street - new main	Thu 24/12/15	50,000	34,299	90%
Bullinda Street, reservoir roof	Fri 25/03/16	180,000	158,177	100%
<b>Mendooran</b>	<b>Fri 25/11/16</b>	<b>422,600</b>	<b>3,159</b>	0%
meter replacements	Fri 24/06/16	5,000	257	5%
Back up bore	Fri 25/11/16	417,600	2,902	5%
<b>Warrumbungle Sewer</b>	<b>Fri 24/06/16</b>	<b>323,000</b>	<b>116,902</b>	0%
<b>Baradine</b>	<b>Fri 24/06/16</b>	<b>55,000</b>	<b>36,951</b>	0%
Treatment plant component renewal	Fri 24/06/16	10,000	5,760	0%
Pump station odour bed	Fri 25/09/15	45,000	31,191	100%
<b>Coolah</b>	<b>Fri 26/02/16</b>	<b>85,000</b>	<b>22,635</b>	0%
Mains relining	Fri 26/02/16	50,000	0	0%
Grit chamber invest. & design	Fri 26/02/16	30,000	0	0%
STP renewal	Fri 25/09/15	0	22,635	100%
RV dump site	Fri 25/09/15	5,000	0	0%
<b>Coonabarabran</b>	<b>Fri 24/06/16</b>	<b>133,000</b>	<b>3,176</b>	0%
Mains relining	Fri 26/02/16	70,000	0	0%
Tools - sewer rods	Fri 24/06/16	3,000	0	0%
Pump station renewal	Fri 26/02/16	60,000	3,176	5%
<b>Dunedoo</b>	<b>Fri 26/02/16</b>	<b>50,000</b>	<b>54,140</b>	0%
Dunedoo STP - renewal of aerator	<b>Fri 25/09/15</b>	0	54,140	100%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Mains relining	Fri 26/02/16	50,000	0	0%

Notes

(1) Includes budget allocation and expenditure from 2014/15 & 2015/16

### Attachment 2.0

Unsealed Roads – Completed grading maintenance year to date

Road Name	Category	Length	Road Name	Category	Length
Angus	2	8.8	Marona	2	1.3
Avonside East/North	1	4.2	Merryula	2	8.7
Avonside West	2	5.4	Mia Mia	2	9.3
Barwon	3	2	Mitchell Spring	1	39.1
Beers	3	0.8	Monks	2	1
Bellings	2	3	Morrisseys	1	4.7
Beni Crossing	1	5	Mowrock	3	4.8
Bimbadeen	3	1.2	Mt Hope	1	18.1
Boogadah	3	4.21	Munns	1	14
Boomley	1	26.2	Neilrex	1	7
Borah Creek	2	5.8	Oakdale	3	1.7
Brooklyn	1	4.1	Pandora	3	2.5
Bungabah	3	3.9	Pibbon	2	14.7
Caledonia	1	11.4	River	1	9.5
Cobborah	1	17.9	Ropers	1	10.7
Cumbil	2	8.3	Salaks	2	8
Dandry	1	11.5	Sandy Creek	2	20.5
Dapper	2	2.5	Sansons Lane	2	3.3
Dennykymine	1	6.4	Sherbrooke	3	2
Finlays	3	14.8	State Forest		10
Goolima	1	3.2	Table Top	3	4
Guinema	1	22.1	Tibuc	3	2
Guinema Bugaldie	1	5.3	Tonniges	3	0.5
Hawkers	3	2	Toorawenah	3	4.8
Hawkins	3	1	Ulungra	3	1.6
Keech's	2	4.2	Uphills	2	1.4
Kurrajong North	2	1.5	Upper Laheys Creek	3	16
Leaders	2	20.5	Wattle Springs	2	5.5
Madigan	3	2.9	Yaminbah	2	9.8

Unsealed Road - Upcoming Grading Maintenance program

Scully Road  
Caigan Road  
Bolton Creek Road  
Cobbora Road  
Dandry Road & surrounding roads  
Morrisseys Road  
Dapper Road

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### Item 36 Castlereagh Macquarie County Council – Annual Report

<b>Division:</b>	Development Services
<b>Management Area:</b>	Regulatory Services
<b>Author:</b>	Director Development Services – Leeanne Ryan
<b>CSP Key Focus Area:</b>	Natural Environment
<b>Priority:</b>	NE3 – Local bushlands and forests are host to a healthy diversity of flora and fauna

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#### **Reason for Report**

To provide Councillors with a copy of Castlereagh Macquarie County Council Annual Report for 2014-2015.

#### **Background**

Councillors recently requested a copy of the latest Annual Report for Castlereagh Macquarie County Council. A copy has been provided under separate cover. Castlereagh Macquarie County Council has been undertaking weed control activities on behalf of Council for a number of years.

#### **Issues**

Nil

#### **Options**

Nil

#### **Financial Considerations**

Nil

#### **RECOMMENDATION**

For Councillors' information

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 37 Container Deposit Scheme

<b>Division:</b>	Development Services
<b>Management Area:</b>	Warrumbungle Waste
<b>Author:</b>	Director Development Services – Leeanne Ryan
<b>CSP Key Focus Area:</b>	Public Infrastructure and Services
<b>Priority:</b>	P18.1 – Options are explored and identified for the improvement of local waste and recycling services.

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### Reason for Report

To provide Council with information on the container deposit scheme proposed for implementation within NSW by the State Government.

### Background

On 21 February 2015, the Premier, the Hon. Mike Baird MP, announced that if elected, the NSW Government would implement a container deposit scheme (CDS) by 1 July 2017. The scheme aims to reduce drink container litter and help the government to reach its target to reduce the volume of litter in NSW by 40% by 2020. The government is seeking to introduce a scheme that is cost effective, gives people an incentive to return their drink containers, targets drink containers used away from home, complements, rather than competes with existing kerbside services, uses modern technology (such as reverse vending machines) where appropriate.

A discussion paper of the CDS has been released by the NSW Government and is available for viewing at the following website

<http://www.epa.nsw.gov.au/waste/container-deposit-scheme.htm>

The discussion paper explores the key elements that will shape the design of the CDS and presents two possible models. Comments on the discussion paper will be received until 5.00pm on Friday 26 February 2016.

### Issues

The discussion paper raises a number of points and queries at the end of each section for consideration. Until the NSW Government announces the type of collection model being introduced it is difficult to predict the extent of the impact on Councils recycling practices. There is a strong push across the industry through Netwaste and LGNSW that Councils be firmly involved in the CDS model whereby the CDS supports and enhances current kerbside recycling practices. The following brief summary provides the key sections from the discussion paper on designing a scheme and Councils position on the relevant areas;

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Key Design Element	Consideration	Councils Comment
1. Incentives	<i>Should there be a financial incentive? Should the incentive be consistent with SA and NT? What format of incentive?</i>	Yes there should be a financial incentive and it should be consistent with SA and NT. Provided as cash per container (ie 10c).
2. Interaction with kerbside recycling	<i>Should the model aim to keep containers out of kerbside recycling? Should the kerbside collected containers be redeemable for cash? If Council are provided cash for kerbside containers should they be obliged to offsets waste charges with these funds?</i>	Yes, the model should aim to keep recyclables kerbside with the containers being redeemed for cash; and offset waste charges with the additional funds. As per Council's waste business all funds generated by waste are spent on waste.
3. Scope of containers	<i>What should be included in the scope of the containers? Should it be consistent with SA and NT?</i>	Should be consistent with SA and NT.
4. Collection Infrastructure	<i>Should access be provided for all NSW residents? Where should collection points be located?</i>	Yes. Council facilities such as transfer stations and waste depots could be utilised as collection points if the activities undertaken and costs incurred are full cost recovery funded by the beverage industry.
5. Governance and the role of government	<i>What role should govt (state/local) have in the scheme? What role should the beverage industry have in the scheme?</i>	State govt should oversee and administer the scheme with the beverage industry bearing the full cost. Local govt should not incur additional costs with the introduction and operation of the CDS.

### Options

Two different models were proposed by the discussion paper as follows;

Option 1: Refund CDS Model based on a financial incentive of 10 cents, similar to SA and NT schemes. Under this model, a consumer would pay additional on the price of a drink and receive it back if and when the empty container is returned to a designated collection point.

Option 2: Alternative Industry Proposal – Thirst for Good Model developed by the major beverage companies would build on existing infrastructure and current levels of investment in litter management.

Contact and advice from other waste bodies such as Netwaste indicate the following position on the CDS:

1. NetWaste supports the introduction of a CDS (based on Extender Producer Responsibility)
2. NetWaste supports a cash incentive in line with other schemes in SA and NT (ie 10c)
3. Local Government should not incur additional costs including financial, administrative or regulatory placed on them with the introduction and operation of the CDS

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4. All costs of implementing and operating this scheme should be borne by beverage industry, with the NSW government responsible for enforcing the legislative and regulatory requirements.
5. All communities within NSW should have fair and equitable access to participating in this scheme including small communities in Western NSW.
6. Scheme should be designed to keep containers within the kerbside recycling system
7. Councils should have the ability to claim the full value on containers recovered through the kerbside recycling system with the money saved utilised for improved waste services recovery operations subject to existing contractual arrangements permitting this.
8. Does not support the introduction of reverse vending machines within the broader NetWaste region due to the service, maintenance, operational and security issues associated with them.
9. Should have a broad range of containers that are eligible under this scheme in line with other schemes in SA and NT
10. NetWaste does not support the alternative industry proposal “Thirst for Good”

It is recommended that Council lodge a submission to the CDS (addressing the considerations as per the above table) indicating preference for Option 1: Refund CDS Model. Also as part of the submission the comments raised by Netwaste as listed above are to be included.

### **Financial Considerations**

Nil

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### **RECOMMENDATION**

That Council lodges a submission to the Container Deposit Scheme (CDS) Discussion Paper in support of Option 1: Refund CDS Model:

Option 1: Refund CDS Model based on a financial incentive of 10 cents, similar to SA and NT schemes. Under this model, a consumer would pay additional on the price of a drink and receive it back if and when the empty container is returned to a designated collection point.



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### Item 38 Development Applications – December 2015

**Division:** Development Services

**Management Area:** Regulatory Services

**Author:** PA to Director Development Services – Kelly Dewar

**CSP Key Focus Area:** Rural and Urban Development

**Priority / Strategy:** RU 4 – The attractiveness appearance and amenity of our towns and villages need to be improved

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### Development Applications

#### (i) Approved – December 2015

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
65/2015	16/09/2015	4/12/2015	Taylor Made Buildings	153 Werribee Road	Premer	Installation of manufactured dwelling	34
69/2015	12/10/2015	4/12/2015	Anthony Mark McDonough	2-8 Drummond Street	Coonabarabran	Erection of shed / garage	0
77/2015	2/11/2015	7/12/2015	Rawson Homes	2-8 Drummond Street	Coonabarabran	Erection of single storey dwelling	0
81/2015	12/11/2015	9/12/2015	Elaine Margaret Gardiner	74 Tibuc Road	Coonabarabran	New screen enclosure	0
83/2015	16/11/2015	8/12/2015	John Frederick Walden	11 Hagan Avenue	Coonabarabran	New screened veranda	0

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Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
86/2015	26/11/2015	21/12/2015	Coolah Bakery	56 Binnia Street	Coolah	New gazebo	0
87/2015	3/12/2015	10/12/2015	Warrumbungle Steel Buildings	11-13 Reservoir Street	Coonabarabran	Erection of new shed / garage	0
88/2015	9/12/2015	14/12/2015	Shaun Thomas Jenner	19 Carrington Lane	Coonabarabran	Installation of in-ground swimming pool	0
90/2015	11/12/2015	17/12/2015	Christopher John Cahill	31 Digilah Street	Dunedoo	Erection of new shed / garage	0

### \*Development from the January 2013 Wambelong Bushfires

#### RECOMMENDATION

That Council note the Applications and Certificates Approved, during December 2015, under Delegated Authority

# WARRUMBUNGLE SHIRE COUNCIL

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### Item 39 Development Applications – January 2016

**Division:** Development Services

**Management Area:** Regulatory Services

**Author:** PA to Director Development Services – Kelly Dewar

**CSP Key Focus Area:** Rural and Urban Development

**Priority / Strategy:** RU 4 – The attractiveness appearance and amenity of our towns and villages need to be improved

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### Development Applications (ii) Approved – January 2016

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
1/2016	6/1/2016	11/1/2016	George Giovas & Jessica Anne Giovas	11 Homeleigh Drive	Coonabarabran	Installation of in-ground swimming pool	0
CDC 1/2016	8/1/2016	21/1/2016	Peter Eastburn	6208 Baradine West Road	Baradine	Installation of in-ground swimming pool	0

### \*Development from the January 2013 Wambelong Bushfires

### RECOMMENDATION

That Council note the Applications and Certificates Approved, during January 2016, under Delegated Authority